

Minutes of a regular meeting of the Board of Education of East Richland Community Unit School District No. 1, Counties of Richland, Wayne and Jasper, in the State of Illinois, held in the Unit Administration Office Board Room, 1100 East Laurel Street, Olney, Illinois, Thursday, December 15, 2011.

**AGENDA #I – “Call to Order & Pledge of Allegiance”** – The meeting was called to order at the hour of 7:00 p.m. by Mr. Ben Anderson, President of the Board of Education, who chaired the meeting. The meeting opened with the Pledge of Allegiance.

**AGENDA #II – “Roll Call”** – The Recording Secretary called the roll of those present and the following members answered to their names as called and were found to be present:

Mr. Ben Anderson, Mr. Steve Marrs, Dr. Gerald M. Mastio, Ms. Jervaise McDaniel, Mr. Leon Redman, Mr. Jan D. Ridgely, Mr. Jeff Wilson. Members absent at roll call: None. A quorum being present, the Chair declared the Board of Education to be in open, public session for the transaction of business.

Also present, in addition to Board Members: Ms. Marilyn J. Holt, Superintendent of Schools; Mr. Larry Bussard, Assistant Superintendent; Ms. Suzanne Hahn, ERES Principal; Mr. Andy Thomann, ERMS Principal; Mr. Chris Simpson, ERHS Principal; Mr. Chad LeCrone, ERHS Assistant Principal/Athletic Director; Mr. Mick Whittler, Director of Special Education. Also present was Mr. Harry Hillis, Jr., Recording Secretary.

*(Note: This meeting was held pursuant to previous Board of Education action and Notice given by Mr. Ben Anderson, President, in writing, to all members, and to news media having requested such notice. A copy of the Notice was also posted at the main office of this school district.)*

**AGENDA #III – “Approval of Minutes of Previous Meetings”** – Minutes as prepared for the following meeting were presented for approval:

A. Regular and Closed Minutes of Regular Board Meeting of Tuesday, November 15, 2011.

**Board Action to Approve Minutes:** Ms. McDaniel made a motion to approve minutes of the foregoing meeting as prepared, but that closed meeting minutes of that date not be opened to public inspection at this time. Mr. Wilson seconded the motion and on a viva voce (by the voice) vote the Chair declared the motion carried.

**AGENDA #IV – “Financial Reports”** – The following financial reports were presented:

**#IV-A. Treasurer’s Report:** The monthly Treasurer’s Report was presented.

**#IV-B. Approval of Bills & Payroll:** The listing of current bills, in the amount of \$174,707.28, to date of listing, and district payroll for the month of December 2011, were presented for payment. Payroll for personnel on regular employment status is the same as for the month of November 2011, with the following:

Additions: None.  
Deletions: Charmaine Tinder, ERES Aide.  
Changes: None.

**#IV-C. All Other Financial Reports:**

1. Comparison of Funds – November 2010 with November 2011.
2. Approval of Activity Funds.
3. Monthly Financial Report.

**Board Action:** Mr. Redman made a motion to approve the treasurer’s report, bills, payroll, and other financial reports as presented. Mr. Marrs seconded the motion and on a roll call vote the following members voted yea:

Mr. Anderson, Mr. Marrs, Dr. Mastio, Ms. McDaniel, Mr. Redman, Mr. Ridgely, Mr. Wilson. Members voting nay: None. Members absent: None. The motion having received 7 yea and 0 nay votes, the Chair declared the motion carried.

**AGENDA #V – “Communications”** – The following recent communications were presented.

- A. Thank You from the family of Dan Denton for expression of sympathy.
- B. Thank You from the family of Bernie Edwards for expression of sympathy.
- C. Thank You from Alda Ingram for allowing her to attend the JAC in Chicago.
- D. Thank You from West Richland Superintendent Gary Miller and School Board for evening spent with East Richland Board.
- E. Thank You from First Grade Team for gift in honor of National Education Week.
- F. Thank You from ERES Kindergarten Team for Jump Drive.
- G. Thank You from First Lego League.

**AGENDA #VI – “Recognition & Comments from Employees & Public”** – None.

**AGENDA #VII – “Administrative Reports”** –

**#VII-A. Superintendent’s Report – Marilyn J. Holt:** Ms. Holt presented the following informational reports.

- 1. Financial Update:** A brief update was given on the current financial situation of the school district and state.

**2. Joint Annual Conference:** A report was given on the Joint Annual Conference in Chicago.

**3. Thanks to AnnDee Bent and Food Service Department:** The Superintendent thanked AnnDee Bent and her staff for the delightful treats prior to the meeting.

**4. Recognition of Little Shop of Horrors Sponsors, Cast and Crew:** The Superintendent recognized the outstanding musical and publicly thanked all of those involved.

**5. Recognition of First Lego League:** The team had the opportunity to go to Streator this past Saturday. They learned many lessons about sportsmanship, teamwork, robotics and research.

**#VII-B. Assistant Superintendent's Report – Larry Bussard:** Mr. Bussard reported briefly on items that will appear later on the meeting agenda.

**#VII-C. Other Administrative Reports:** Written reports were presented by other administrators.

**AGENDA #VIII – “Unfinished Business”** – None.

**AGENDA #IX – “New Business”** –

**#IX-A. Approve 2011 Tax Levy:** The Superintendent gave a presentation regarding the Certificate of Tax Levy for 2011 and then presented the levy and recommended approval. The certificate lists the following amounts: Educational purposes \$3,038,388; Operations & Maintenance purposes \$825,649; Transportation purposes \$330,260; Working Cash purposes \$82,565; Municipal Retirement purposes \$400,000; Social Security purposes \$240,000; Fire Prevention and Safety purposes \$82,565; Tort Immunity purposes \$710,000; Special Education purposes \$66,052. Total levy is \$5,775,479. The County Clerks also levy a tax sufficient to pay principal and interest on the district's outstanding bond issue. The Certificate of Tax Levy is to be filed in the offices of the County Clerks of Richland, Wayne and Jasper Counties on or before the last Tuesday of December, 2011. (**Documentary Registry No.11-12-01**)

**Board Action:** Mr. Wilson made a motion to approve the Certificate of Tax Levy for East Richland Community Unit School District No. 1 for 2011 as recommended. Ms. McDaniel seconded the motion and on a roll call vote the following members voted yea:

Mr. Anderson, Mr. Marrs, Dr. Mastio, Ms. McDaniel, Mr. Redman, Mr. Ridgely, Mr. Wilson. Members voting nay: None. Members absent: None. The motion having received 7 yea and 0 nay votes, the Chair declared the motion carried.

**#IX-B. Approve Risk Management Plan:** The Superintendent recommended approval of the school district's Risk Management Program FY13, which reflects the Tort/Risk budget of \$710,000. This plan details possible options the district can utilize for its tort levy. **(Documentary Registry No.11-12-02)**

**Board Action:** Mr. Redman made a motion to approve the FY13 Risk Management Plan as recommended. Mr. Wilson seconded the motion and on a roll call vote the following members voted yea:

Mr. Anderson, Mr. Marrs, Dr. Mastio, Ms. McDaniel, Mr. Redman, Mr. Ridgely, Mr. Wilson. Members voting nay: None. Members absent: None. The motion having received 7 yea and 0 nay votes, the Chair declared the motion carried.

**#IX-C. Accept Statewide Evaluation of 21<sup>st</sup> Century Community Learning Centers in Illinois:** The Statewide Evaluation of 21<sup>st</sup> Century Learning Centers in Illinois, 2010-2011, was presented and the Superintendent recommended acceptance. The completed evaluation of the East Richland Middle School Program was submitted by Sherry Geier, Program/Site Coordinator. External Evaluator was Dr. Barbara Roberts. **(Documentary Registry No. 11-12-03)**

**Board Action:** Ms. McDaniel made a motion to accept the Statewide Evaluation of 21<sup>st</sup> Century Learning Centers in Illinois. Mr. Wilson seconded the motion and on a roll call vote the following members voted yea:

Mr. Anderson, Mr. Marrs, Dr. Mastio, Ms. McDaniel, Mr. Redman, Mr. Ridgely, Mr. Wilson. Members voting nay: None. Members absent: None. The motion having received 7 yea and 0 nay votes, the Chair declared the motion carried.

**#IX-D. Approve Bid for Technology Rewire at East Richland High School:** Mr. Bussard and representatives of Matrix Integration reviewed the technology rewire project at East Richland High School. Wires will be installed in classrooms and hallways and all old wires will be removed. Access points will be mounted throughout the building for future wireless use. The Superintendent recommended approval of the bid of Matrix Integration, Jasper, Indiana, in the amount of \$117,450. **(Documentary Registry No.11-12-04)**

**Board Action:** Dr. Mastio made a motion to approve the bid of Matrix Integration for the technology rewire project at ERHS as recommended. Ms. McDaniel seconded the motion and on a roll call vote the following members voted yea:

Mr. Anderson, Mr. Marrs, Dr. Mastio, Ms. McDaniel, Mr. Redman, Mr. Ridgely, Mr. Wilson. Members voting nay: None. Members absent: None. The motion having received 7 yea and 0 nay votes, the Chair declared the motion carried.

**AGENDA #X – “Policies for First Reading”** – None.

**AGENDA #XI – “Executive Session”** – Ms. McDaniel made a motion to hold a closed meeting, under Section 2(c)(1) of the Open Meetings Act to consider the appointment, employment, compensation, discipline, performance, or dismissal of individual employees of the district; and, under Section 2(c)(9) of the Open Meetings Act to consider student discipline; and to conduct the semiannual review of closed session minutes as mandated by Section 2.06 of the Open Meetings Act; and, to conduct a review of closed meeting audio recordings. Mr. Ridgely seconded the motion and on a roll call vote the following members voted yea:

Mr. Anderson, Mr. Marrs, Dr. Mastio, Ms. McDaniel, Mr. Redman, Mr. Ridgely, Mr. Wilson. Members voting nay: None. Members absent: None. The motion having received 7 yea and 0 nay votes, the Chair declared the motion carried. A closed meeting was held, beginning at 8:15 p.m.

**Closed Meeting Ended:** Mr. Redman made a motion to adjourn the closed meeting and reconvene in open session. Ms. McDaniel seconded the motion and on a viva voce (by the voice) vote the Chair declared the motion carried. A quorum being present, the Board reconvened in open, public session for the transaction of business at 9:15 p.m.

**AGENDA #XII – “Discussion of Middle School Room Addition”** – A drawing and estimates for a choral room at ERMS were presented, with the two current music rooms to be used for band. The proposal was discussed, with no consensus on the matter. No action was taken, pending further review by the administration.

**AGENDA #XIII – “Resignations”** – The Superintendent recommended acceptance of the following personnel resignations.

- A. ERHS Girls’ Head Soccer Coach – Kacie Rodgers.**
- B. ERHS Assistant Track Coach – Mark Anselment.**
- C. ERMS 7<sup>th</sup> Grade Volleyball Coach – Anita Seiler.**
- D. ERMS Play Directors – Rebecca Leslie and Mackenzie Denton.**

**Board Action:** Ms. McDaniel made a motion to accept the foregoing resignations as recommended. Mr. Ridgely seconded the motion and on a roll call vote the following members voted yea:

Mr. Anderson, Mr. Marrs, Dr. Mastio, Ms. McDaniel, Mr. Redman, Mr. Ridgely, Mr. Wilson. Members voting nay: None. Members absent: None. The motion having received 7 yea and 0 nay votes, the Chair declared the motion carried.

**AGENDA #XIV – “Employment”** – The Superintendent recommended employment of the following personnel, with Board action as recorded:

- A. ERES Teacher Assistant – Jamie Wilson.**

**Board Action:** Mr. Ridgely made a motion to employ Jamie Wilson as recommended. Mr. Redman seconded the motion and on a roll call vote the following members voted yea:

Mr. Anderson, Mr. Marrs, Dr. Mastio, Ms. McDaniel, Mr. Redman, Mr. Ridgely. Members voting nay: None. Mr. Wilson abstained. Members absent: None. The motion having received 6 yea and 0 nay votes, with 1 abstention, the Chair declared the motion carried.

**B. ERES Personal Aide – Lisa Shilling.**

**C. ERES Teacher Assistant – Amanda Brame.**

**D. ERMS 7<sup>th</sup> Grade Volleyball Coach – Tara Weber.**

**Board Action:** Mr. Wilson made a motion to employ Lisa Shilling, Amanda Brame and Tara Weber as recommended. Dr. Mastio seconded the motion and on a roll call vote the following members voted yea:

Mr. Anderson, Mr. Marrs, Dr. Mastio, Ms. McDaniel, Mr. Redman, Mr. Ridgely, Mr. Wilson. Members voting nay: None. Members absent: None. The motion having received 7 yea and 0 nay votes, the Chair declared the motion carried.

**AGENDA #XV – “Leave of Absence”** – None.

**AGENDA #XVI – “Closed Meeting Minutes”** – The Superintendent presented the following recommendations for Board action relative to closed meeting minutes:

**#XVI-A. Approve Destruction of Closed Meeting Audio Recording:** The Superintendent recommended approval to destroy the closed meeting audio recording of the Rescheduled Regular Closed Meeting of Tuesday, June 22, 2010.

**Board Action:** Mr. Ridgely made a motion to approve destruction of the closed meeting audio recording of June 22, 2010, as recommended. Mr. Redman seconded the motion and on a roll call vote the following members voted yea:

Mr. Anderson, Mr. Marrs, Dr. Mastio, Ms. McDaniel, Mr. Redman, Mr. Ridgely, Mr. Wilson. Members voting nay: None. Members absent: None. The motion having received 7 yea and 0 nay votes, the Chair declared the motion carried.

**#XVI-B. Approval to Open Closed Meeting Written Minutes:** The Board of Education having conducted the semi-annual review of written closed meeting minutes as mandated by Section 2.06 of the Open Meetings Act, the Superintendent recommended that written closed meeting minutes from May 19, 2011 - October 20, 2011 be opened to the public record.

**Board Action:** Mr. Marrs made a motion to open to the public record written closed meeting minutes from May 19, 2011 - October 20, 2011 as recommended. Dr. Mastio seconded the motion and on a roll call vote the following members voted yea:

Mr. Anderson, Mr. Marrs, Dr. Mastio, Ms. McDaniel, Mr. Redman, Mr. Ridgely, Mr. Wilson. Members voting nay: None. Members absent: None. The motion having received 7 yea and 0 nay votes, the Chair declared the motion carried.

**AGENDA #XVII – “Adjournment”** – Mr. Wilson made a motion to adjourn. Next regular meeting will be Thursday, January 19, 2012, at 7:00 p.m. in the Unit Administration Office Board Room. Ms. McDaniel seconded the motion and on a viva voce (by the voice) vote the Chair declared the motion carried and the meeting adjourned at 10:00 p.m.

Approved:     President: \_\_\_\_\_

Secretary: \_\_\_\_\_