

Minutes of a regular meeting of the Board of Education of East Richland Community Unit School District No. 1, Counties of Richland, Wayne and Jasper, in the State of Illinois, held in the Unit Administration Office Board Room, 1100 East Laurel Street, Olney, Illinois, Thursday, July 21, 2011.

AGENDA #I – “Call to Order & Pledge of Allegiance” – The meeting was called to order at the hour of 7:30 p.m. by Mr. Jeff Wilson, President Pro-Tem of the Board of Education, who chaired the meeting in the absence of the President, Ben Anderson. The meeting opened with the Pledge of Allegiance.

AGENDA #II – “Roll Call” – The Recording Secretary called the roll of those present and the following members answered to their names as called and were found to be present:

Dr. Gerald Mastio, Mr. Leon Redman, Mr. Jan Ridgely, Mr. Jeff Wilson.
Members absent at roll call: Mr. Ben Anderson, Mr. Steve Marrs, and Ms. Jervaise McDaniel. A quorum being present, the Chair declared the Board of Education to be in open, public session for the transaction of business.

Also present, in addition to Board Members: Ms. Marilyn J. Holt, Superintendent of Schools; Mr. Chris Simpson, ERHS Principal; Mr. Chad LeCrone, ERHS Assistant Principal/Athletic Director and Mick Whittler, Special Education Coordinator. Also present was Alda Ingram, Recording Secretary.

(Note: This meeting was held pursuant to previous Board of Education action and Notice given by Mr. Ben Anderson, President, in writing, to all members, and to news media having requested such notice. A copy of the Notice was also posted at the main office of this school district.)

(Note: Steve Marrs arrived at the meeting at 7:35 p.m.)

AGENDA #III – “Approval of Minutes of Previous Meetings” – Minutes as prepared for the following meeting was presented for approval:

A. Regular and Closed Minutes of Regular Board Meeting of Thursday, June 16, 2011.

Board Action to Approve Minutes: Dr. Mastio made a motion to approve minutes of the foregoing meetings as prepared, but that closed meeting minutes not be opened to public inspection at this time. Mr. Ridgely seconded the motion and on a viva voce (by the voice) vote the Chair declared the motion carried.

AGENDA #IV – “Financial Reports” – The following financial reports were presented:

#IV-A. Treasurer’s Report: The monthly Treasurer’s Report was presented.

#IV-B. Approval of Bills & Payroll: The listing of current bills, in the amount of \$508,977.18, to date of listing, and district payroll for the month of June 2011, were presented for payment. Payroll for personnel on regular employment status is the same as for the month of June 2011, with the following:

Additions: Sonja Holtz, ERHS Office Manager.
Deletions: Linda VanDuyn, District Accounting Clerk; Gwyn Wilson, ERHS Secretary.
Changes: None.

#IV-C. All Other Financial Reports:

1. Comparison of Funds – May 2010 with May 2011.
2. Approval of Activity Funds.
3. Monthly Financial Report.

Board Action: Mr. Redman made a motion to approve the treasurer’s report, bills, payroll, and other financial reports as presented. Mr. Ridgely seconded the motion and on a roll call vote the following members voted yea:

Mr. Marrs, Dr. Mastio, Mr. Redman, Mr. Ridgely, Mr. Wilson. Members voting nay: None. Members absent: Mr. Anderson and Ms. McDaniel. The motion having received 5 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #V – “Communications” –

#V-A. Thank You from Walk and Roll Survivor Committee – thanks to the District/Board of Education for their support of the Walk and Roll Survivor Dinner.

#V-B. Thank You for Memorial from Angie Wisner and the Family of Tony Zwilling – Thank you to the Board and Administration for flower bouquet sent as expression of sympathy for Tony Zwilling.

AGENDA #VI – “Recognition & Comments from Employees & Public” – None.

AGENDA #VII – “Administrative Reports” –

#VII-A. Superintendent’s Report – Marilyn J. Holt: Ms. Holt presented the following informational reports.

1. Student Exchange Trip to Germany: ERHS Students Cody Holmes, Stephanie Anderson, Mackenzie Pool, T.J. Hahn and Shuo Zheng gave a very informative presentation on their student exchange trip to Germany.

2. IASB Master Board Member Activities Summary: Superintendent Holt informed the Board that they should have received this information at their homes and that IASB asks that they complete and return the summaries to them by July 29, 2011.

3. Registration – Tuesday, August 2, 2011: Superintendent Holt reminded the Board that registration was scheduled for Tuesday, August 2, 2011, for all students from 10:00-1:00 and 3:00 to 6:00. Registration will be held at ERES for elementary students and ERHS for high school and middle school students.

4. Early Childhood Block Grant: Superintendent Holt informed the Board that the district had been funded \$346,329 for the Early Childhood Block Grant. This is a higher amount that had been anticipated. The district was funded for 120 students.

5. Financial Update Review: Superintendent Holt informed the Board that the district had received dollars amounting to \$3,504,160.34 during the month of July from Richland County Taxes, State and Federal funds. Superintendent Holt thanked taxpayers for their prompt payment of taxes. Superintendent Holt also reported that the State was behind in payments to the district in the amount of \$748,030.30 to date.

#VII-B. Assistant Superintendent’s Report: Assistant Superintendent Larry Bussard reported the following: The house on Hall Street is scheduled to be moved on Tuesday, July 26, 2011; a compressor at ERES went out and will cost approximately \$30,000 to replace; the building trades house will be finished in the fall. Mr. Bussard also applauded the summer work crew for their work.

#VII-C. Other Administrative Reports: None.

AGENDA #VIII – “Unfinished Business” – None.

AGENDA #IX – “New Business” –

#X-A. Authorize Superintendent to Fill Employment Vacancies Prior to August 15, 2011: Ms. Holt recommended that the Board of Education authorize the Superintendent to fill employment vacancies prior to the beginning of school on August 15, 2011.

Board Action: Dr. Mastio made a motion to authorize the Superintendent to fill employment vacancies prior to the beginning of school on August 15, 2011. Mr. Redman seconded the motion and on a viva voce (by the voice) vote the Chair declared the motion carried:

#X-B. Approve Tentative Budget and Set Budget Hearing for September 15, 2011:

The Superintendent recommended approval of the Tentative Budget and that a Budget Hearing be set for September 15, 2011. The tentative budget is summarized as follows:

Fund Balances July 1, 2011: Education Fund \$2,643,146.30; Building/Grounds: \$373,102.39; Bond and Interest, \$294,180.08; Transportation: \$163,195.19; IMRF/SS: \$176,084.09; Site & Construction: \$0; Working Cash: \$1,607,935.92; Tort: \$0; Life Safety: \$365,303.61; Total: \$5,622,947.58

FY2012 Revenue: Education Fund \$14,561,587.00; Building/Grounds: \$789,936.00; Bond and Interest, \$1,029,228.00; Transportation: \$1,246,414.00; IMRF/SS: \$714,888.00; Site & Construction: \$0; Working Cash: \$126,122.00; Tort: \$705,181.00; Life Safety: \$86,146.00; Total: \$19,259,502.00

FY2012 Expenditures: Education Fund \$14,494,588.00; Building/Grounds: \$548,967.00; Bond and Interest, \$1,107,474.00; Transportation: \$1,239,550.00; IMRF/SS: \$694,788.00; Site & Construction: \$0; Working Cash: \$0; Tort: \$705,181.00; Life Safety: \$265,000.00; Total: \$18,965,548.00

Cash Balance July 2012: Education Fund \$2,710,145.30; Building/Grounds: \$614,071.39; Bond and Interest, \$305,934.08; Transportation: \$170,059.19; IMRF/SS: \$196,184.09; Site & Construction: \$0; Working Cash: \$1,734,057.92 Tort: \$0; Life Safety: \$186,449.61; Total: \$5,916,901.58

Difference: Education Fund \$66,999.00; Building/Grounds: \$240,969.00; Bond and Interest, \$11,754.00; Transportation: \$6,864.00; IMRF/SS: \$20,100.00; Site & Construction: \$0; Working Cash: \$126,122.00; Tort: \$0; Life Safety: \$(178,854.00); Total: \$293,954.00

(Documentary Registry No. 11-07-01)

Board Action: Mr. Marrs made a motion to approve the FY12 Tentative Budget and set a Budget Hearing for September 15, 2011, as recommended. Mr. Ridgely seconded the motion and on a roll call vote the following members voted yea:

Mr. Marrs, Dr. Mastio, Mr. Redman, Mr. Ridgely, Mr. Wilson. Members voting nay: None. Members absent: Mr. Anderson and Ms. McDaniel. The motion having received 5 yea votes and 0 nay votes, the Chair declared the motion carried.

#X-C. Approve Bakery, Dairy, Food and Kitchen Supply Bids: Superintendent Holt recommended that the bid from I.B.C. Sales (Hostess Brand) for bakery products and the bid from Prairie Farms Dairy for dairy products be approved and accepted. The Superintendent also recommended that the Food Service Director be authorized to choose suppliers for food and kitchen supplies based on availability, cost and service. **(Documentary Registry No.11-07-02)**

Board Action: Dr. Mastio made a motion to accept the bids for I.B.C. Sales for bakery products and Prairie Farms Dairy for dairy products and that the Food Service Director be authorized to choose suppliers for food and kitchen supplies based on availability, cost and service as recommended. Mr. Redman seconded the motion and on a roll call vote the following members voted yea:

Mr. Marrs, Dr. Mastio, Mr. Redman, Mr. Ridgely, Mr. Wilson. Members voting nay: None. Members absent: Mr. Anderson and Ms. McDaniel. The motion having received 5 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #XI – “Policies” – The Superintendent had no policy recommendations at this time.

AGENDA #XII – “Executive Session” – Mr. Ridgely made a motion to hold a closed meeting, under Section 2(c)(1) of the Open Meetings Act to consider the appointment, employment, compensation, discipline, performance, or dismissal of individual employees of the district; under 2(c) (2) to discuss matters of negotiations, under Section 2(c)(9) of the Open Meetings Act to consider student discipline; and under Section 2(c)(11) of the Open Meetings Act to consider pending litigation against, affecting or on behalf of the District or litigation which is probable or imminent; and, under 2 (c) 11 to conduct a review of closed meeting audio recordings. Mr. Marrs seconded the motion and on a roll call vote the following members voted yea:

Mr. Marrs, Dr. Mastio, Mr. Redman, Mr. Ridgely, Mr. Wilson. Members voting nay: None. Members absent: Mr. Anderson and Ms. McDaniel. The motion having received 5 yea votes and 0 nay votes, the Chair declared the motion carried. A closed meeting was held, beginning at 9:07 p.m.

Closed Meeting Ended: Mr. Redman made a motion to adjourn the closed meeting and reconvene in open session. Mr. Ridgely seconded the motion and on a viva voce (by the voice) vote the Chair declared the motion carried. A quorum being present, the Board reconvened in open, public session for the transaction of business at 10:12 p.m.

AGENDA #XIII – “Resignations” – The Superintendent recommended acceptance of the resignations of the following personnel.

- A. Jerod Kessler: ERHS Art Teacher, resignation, effective June 27, 2011.
- B. Matt Leist: ERCU#1 Food Service Delivery/Maintenance, effective August 12, 2011.
- C. Lisa Bryan: ERES Teacher Assistant, effective July 21, 2011

Board Action: Mr. Marrs made a motion to accept the resignations of the foregoing personnel as presented and recommended. Dr. Mastio seconded the motion and on a roll call vote the following members voted yea:

Mr. Marrs, Dr. Mastio, Mr. Redman, Mr. Ridgely, Mr. Wilson. Members voting nay: None. Members absent: Mr. Anderson and Ms. McDaniel. The motion having received 5 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #XIV – “Employment” – The Superintendent presented the following recommendations relative to matters of employment of personnel:

- A.** **ERES Teacher: Kristie Shoemaker**
- B.** **ERHS Art Teacher: Gary Jones**
- C.** **ERES School Secretary: Shannone Ristvedt**

Board Action: Dr. Mastio made a motion to employ the foregoing personnel for the 2011-2012 school year as recommended. Mr. Mr. Ridgely seconded the motion and on a roll call vote the following members voted yea:

Mr. Marrs, Dr. Mastio, Mr. Redman, Mr. Ridgely, Mr. Wilson. Members voting nay: None. Members absent: Mr. Anderson and Ms. McDaniel. The motion having received 5 yea votes and 0 nay votes, the Chair declared the motion carried.

XIV. Call Back Employees from Reduction in Force for 2011-2012 School Year: The following personnel were recommended for call back from Reduction in Force for the 2011-2012 school year:

1. Truant Interventionist – Brandis Grove
2. Teacher Assistants – Debbie McClure, Pauline Volk, Jeana Webster, Kacie Rodgers, and Melissa Buss
3. Social Worker/Counselors – Sarah Vaal and Suzanna Ridgely
4. Personal Aide – Pat Foust

Board Action: Mr. Marrs made a motion to call back from Reduction in Force the foregoing personnel for the 2011-2012 school year as recommended. Mr. Redman seconded the motion and on a roll call vote the following members voted yea:

Mr. Marrs, Dr. Mastio, Mr. Redman, Mr. Ridgely, Mr. Wilson. Members voting nay: None. Members absent: Mr. Anderson and Ms. McDaniel. The motion having received 5 yea votes and 0 nay votes, the Chair declared the motion carried.

XV. Leave of Absence: The Superintendent recommended the approval of a leave of absence for Jennifer Weidner beginning approximately August 25, 2011 and extending through January 2, 2012:

Board Action: Mr. Ridgely made a motion to approve the leave of absence of Jennifer Weidner as recommended. Mr. Marrs seconded the motion and on a roll call vote the following members voted yea:

Mr. Marrs, Dr. Mastio, Mr. Redman, Mr. Ridgely, Mr. Wilson. Members voting nay: None. Members absent: Mr. Anderson and Ms. McDaniel. The motion having received 5 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #XV – “Closed Meeting Minutes” – The Superintendent presented the following recommendation relative to closed meeting minutes:

#XV-A. Approve Destruction of Closed Meeting Audio Recording of the Regular Meeting of Thursday, December 17, 2009: The Superintendent recommended approval to destroy the closed meeting audio recording of the Regular Meeting of Thursday, December 17, 2009.

Board Action: Mr. Redman made a motion to approve destruction of the closed meeting audio recording of Thursday, December 17, 2009 as recommended. Mr. Wilson seconded the motion and on a viva voce (by the voice) vote the Chair declared the motion carried.

AGENDA #XVI – “Adjournment” – Dr. Mastio made a motion to adjourn. Next regular meeting will be Thursday, August 18, 2011, at 7:30 p.m. in the Unit Administration Office Board Room. Mr. Ridgely seconded the motion and on a viva voce (by the voice) vote the Chair declared the motion carried and the meeting adjourned at 10:30 p.m.

Approved: President: _____

Secretary: _____