

Minutes of a regular meeting of the Board of Education of East Richland Community Unit School District No. 1, Counties of Richland, Wayne and Jasper, in the State of Illinois, held in the Unit Administration Office Board Room, 1100 East Laurel Street, Olney, Illinois, Thursday, October 20, 2011.

AGENDA #I – “Call to Order & Pledge of Allegiance” – The meeting was called to order at the hour of 7:30 p.m. by Mr. Ben Anderson, President of the Board of Education, who chaired the meeting. The meeting opened with the Pledge of Allegiance.

AGENDA #II – “Roll Call” – The Recording Secretary called the roll of those present and the following members answered to their names as called and were found to be present:

Mr. Ben Anderson, Mr. Steve Marrs, Dr. Gerald M. Mastio, Ms. Jervaise McDaniel, Mr. Jan D. Ridgely, Mr. Leon Redman and Mr. Jeff Wilson. Members absent at roll call: None. A quorum being present, the Chair declared the Board of Education to be in open, public session for the transaction of business.

Also present, in addition to Board Members: Ms. Marilyn J. Holt, Superintendent of Schools; Mr. Larry Bussard, Assistant Superintendent; Also present was Ms. Alda Ingram, Recording Secretary.

(*Note:* This meeting was held pursuant to previous Board of Education action and Notice given by Mr. Ben Anderson, President, in writing, to all members, and to news media having requested such notice. A copy of the Notice was also posted at the main office of this school district.)

AGENDA #III – “Approval of Minutes of Previous Meetings” – Minutes as prepared for the following meeting were presented for approval:

A. Regular and Closed Minutes of Regular Board Meeting of Thursday, September 15, 2011.

Board Action to Approve Minutes: Mr. Wilson made a motion to approve minutes of the foregoing meeting as prepared, but that closed meeting minutes not be opened to public inspection at this time. Ms. McDaniel seconded the motion and on a viva voce (by the voice) vote the Chair declared the motion carried.

AGENDA #IV – “Financial Reports” – The following financial reports were presented:

#IV-A. Treasurer’s Report: The monthly Treasurer’s Report was presented.

IV-B. Approval of Bills & Payroll: The listing of current bills, in the amount of \$350,367.12, to date of listing, and district payroll for the month of September 2011, were presented for payment. Payroll for personnel on regular employment status is the same as for the month of October 2011, with the following:

Additions: None

Deletions: Matthew Leist, Food Service Delivery/HS Custodian; Becky Benson, ERMS Head Cook; Alice Zwilling, Food Service Director; Ron Kermicle, ERCU Head Custodian; Melinda Hunt, District Secretary; Judy Zehner, ERHS Guidance Secretary.

Changes: None.

#IV-C. All Other Financial Reports:

1. Comparison of Funds – September 2010 with September 2011.
2. Approval of Activity Funds.
3. Monthly Financial Report.

Board Action: Mr. Wilson made a motion to approve the treasurer’s report, bills, payroll, and other financial reports as corrected and presented. Mr. Ridgely seconded the motion and on a roll call vote the following members voted yea:

Mr. Anderson, Mr. Marrs, Dr. Mastio, Ms. McDaniel, Mr. Redman, Mr. Ridgely
Mr. Wilson . Members voting nay: None. Members absent: None. The motion
having received 7 yea and 0 nay votes, the Chair declared the motion carried.

AGENDA #V – “Communications” –

#V-A. Thank You from Don and Cathy Wilson: For remembrance sent at the time of death of Don’s father.

#V-B. Thank You from the Kim and Jackie Houchin and the Family of Lester Sterchi: For remembrance sent for Mr. Sterchi.

#V-C. Letter of Support from Superintendent for Payment to ROE’s: The Superintendent shared a letter she sent to Illinois politicians in support of payment to ROE Superintendent’s and Assistant Superintendent’s.

AGENDA #VI – “Recognition & Comments from Employees & Public” –

The Board President requested that the board members and those present observe a moment of silence in honor of Dan Denton and Dick Fessel. Both men supported East Richland School District and ERCU#1 athletic programs for many years. The board expressed sympathy to their families.

AGENDA #VII – “Administrative Reports” –

#VII-A. Superintendent’s Report – Marilyn J. Holt: Ms. Holt presented the following informational reports.

1. FY11 Audit Presentation: Ryan Hawkins, an auditor with Kemper CPA Group, reviewed the 2011 Audit.

2. Administrators Compensation Report: Ms. Holt presented the Administrators Compensation Report to the Board. Mrs. Holt also reported that the report had been sent the Regional Superintendent of Schools, Monty Newlin, and that the report is available for review on the East Richland School District web-site

3. Financial Update: Mrs. Holt reported that the District had received all the dollars owed by the State for the FY11 school year.

4. October 10-14 National School Lunch Week: Mrs. Holt reported that she presented a single rose to food service personnel in appreciation of their service.

5. October 17-21 National School Bus Safety Week: Mrs. Holt reported that Mr. Bussard had arranged for doughnuts and fruit trays to be delivered to the transportation department during Bus Safety Week in appreciation of their service.

6. November 6 – Standard Time Returns: Mrs. Holt reminded the Board that Standard Times returns on November 6, 2011; which will change the board meeting time to 7:00 p.m.

7. November 15 – Illinois School Board Members’ Day - Mrs. Holt acknowledged that November 15, 2011, is recognized as School Board Members’ Day and expressed her appreciation to the Board of Education.

8. November 13-19-American Education Week-Mrs. Holt reported that gifts of appreciation had been ordered for all staff to be delivered by the board and administration on Wednesday, November 18, 2011.

9. November 18-20 – Joint Annual Conference- Mrs. Holt reported that arrangements had been made for attendance at the Joint Annual Conference and presented itineraries for the event to the board. Mrs. Holt also informed the board that the middle school project was going to receive recognition; therefore, she had invited ERMS Principal Andy Thomann to attend the conference as well.

10. Rescheduled Regular Board Meeting – November 15, 2011- Ms. Holt reminded the board and public that the board meeting schedule published previously shows the November meeting rescheduled for Tuesday, November 15, 2011, at 7:00 p.m.

11. 2011 IASB Report to the Membership- Mrs. Holt informed the Board Members that the IASB Report to the Membership was in their binders for review.

#VII-B. Assistant Superintendent’s Report – Larry Bussard: Mr. Bussard had nothing to report as this time.

#VII-C. Other Administrative Reports: Written reports were provided by other administrators. Building administrators were not present due to parent/teacher conferences held in their buildings.

AGENDA #VIII – “Unfinished Business” – None.

AGENDA #IX – “New Business” –

#IX-A. Accept and Approve 2011 School Report Cards: – Mrs. Holt reviewed the School Report Card. She acknowledged the teachers and administrators for doing an outstanding job; however, the district did not make AYP (Adequate Yearly Progress). Mrs. Holt stated that the district is working to incorporate the Common Core Standards, which she feels will help the district with AYP. Overall, Mrs. Holt stated that she was pleased with the 2011 School Report Card.

(Documentary Registry No. 11-10-01)

Board Action: Mr. Redman made a motion to approve the FY11 School Report Cards as presented. Dr. Mastio seconded the motion and on a roll call vote the following members voted yea:

Mr. Anderson, Mr. Marrs, Dr. Mastio, Ms. McDaniel, Mr. Redman, Mr. Ridgely, Mr. Wilson. Members voting nay: None. Members absent: None. The motion having received 7 yea and 0 nay votes, the Chair declared the motion carried.

#IX-B. Appoint Delegate to Represent the Board at the Joint Annual Conference: The Superintendent recommended that the board appoint Ben Anderson as the delegate to represent them at the Joint Annual Conference in Chicago. The Superintendent and board members expressed their gratitude to Mr. Anderson for his representation, leadership and knowledge.

Board Action: Dr. Mastio made a motion to appoint Ben Anderson as the Delegate to represent East Richland Board of Education at the 2011 Joint Annual Conference as recommended. Mr. Ridgely seconded the motion and on a roll call vote the following members voted yea:

Mr. Anderson, Mr. Marrs, Dr. Mastio, Ms. McDaniel, Mr. Redman, Mr. Ridgely, Mr. Wilson. Members voting nay: None. Members absent: None. The motion having received 7 yea and 0 nay votes, the Chair declared the motion carried.

#IX-C. Approve Contract for Transportation: This item was postponed to be acted upon after discussion in Executive Session under the Section 2(c) (1) of the Open Meetings Act.

#IX-D. Approve and Accept Annual Audit: The Superintendent recommended approval of the 2011 Audit as presented. **(Documentary Registry No. 11-10-02)**

Board Action: Mr. Wilson made a motion to approve the 2011 Annual Audit as presented and recommended. Mr. Redman seconded the motion and on a roll call vote the following members voted yea:

Mr. Anderson, Mr. Marrs, Ms. McDaniel, Mr. Redman, Mr. Ridgely, Mr. Wilson. Members voting nay: None. Members Abstaining: Dr. Mastio. Members absent: None. The motion having received 6 yea votes, 1 vote to abstain, and 0 nay votes, the Chair declared the motion carried.

#IX-E. Approve Tentative Tax Levy: The Superintendent recommended approval of the Tentative Tax Levy as presented. **(Documentary Registry No. 11-10-03)**

Board Action: Dr. Mastio made a motion to approve the Tentative Tax Levy as presented. Mr. Marrs seconded the motion and on a roll call vote the following members voted yea:

Mr. Anderson, Mr. Marrs, Dr. Mastio, Ms. McDaniel, Mr. Redman, Mr. Ridgely, Mr. Wilson. Members voting nay: None. Members absent: None. The motion having received 7 yea and 0 nay votes, the Chair declared the motion carried.

#IX-F. Approve District Title I Plan: The Superintendent recommended approval of the District Title I Plan as presented. **(Documentary Registry No. 11-10-04)**

Board Action: Mr. Redman made a motion to approve the District Title I Plan as recommended. Ms. McDaniel seconded the motion and on a roll call vote the following members voted yea:

Mr. Anderson, Mr. Marrs, Dr. Mastio, Ms. McDaniel, Mr. Redman, Mr. Ridgely, Mr. Wilson. Members voting nay: None. Members absent: None. The motion having received 7 yea and 0 nay votes, the Chair declared the motion carried.

#IX-G. Approve Title I Schoolwide Plan: The Superintendent recommended approval of the Title I Schoolwide Plan as presented. **(Documentary Registry No. 11-10-05)**

Board Action: Ms. McDaniel made a motion to approve the Title I Schoolwide Plan as recommended. Mr. Ridgely seconded the motion and on a roll call vote the following members voted yea:

Mr. Anderson, Mr. Marrs, Dr. Mastio, Ms. McDaniel, Mr. Redman, Mr. Ridgely, Mr. Wilson. Members voting nay: None. Members absent: None. The motion having received 7 yea and 0 nay votes, the Chair declared the motion carried.

AGENDA #X – “Policies for First Reading” – After discussion, the Superintendent recommended that the following Board Policies be approved for second reading and adoption, excluding policy #2.30 – Board of Education - Elections: **(Documentary Registry No. 11-10-06)**

- A. Policy 1.10 – School District Organization – Legal Status
- B. Policy 1.20 – School District Organization – Operations and Cooperative Agreements
- C. Policy 2.10 – School Board – School District Governance
- D. Policy 2.130 – School Board – Board-Superintendent Relationship
- ~~E. Policy 2.30 – Board of Education – Elections~~
- F. Policy 3.10 – General School Administration – Goals and Objectives

- G. Policy 3.20 – General School Administration – Organizational Chart
 - H. Policy 3.30 – General School Administration – Chain of Command
 - I. Policy 3.70 – General School Administration – Succession of Authority
- (Documentary Registry No. 11-10-06)**

Board Action: Mr. Redman made a motion to approve the foregoing Board Policies, excluding Policy #2.30-Board Elections, for second reading and adoption as recommended. Mr. Ridgely seconded the motion and on a roll call vote the following members voted yea:

Mr. Anderson, Mr. Marrs, Dr. Mastio, Ms. McDaniel, Mr. Redman, Mr. Ridgely, Mr. Wilson. Members voting nay: None. Members absent: None. The motion having received 7 yea and 0 nay votes, the Chair declared the motion carried.

AGENDA #XI – “Executive Session” – Mr. Wilson made a motion to hold a closed meeting, under Section 2(c)(1) of the Open Meetings Act to consider the appointment, employment, compensation, discipline, performance, or dismissal of individual employees of the district; and, under Section 2(c)(9) of the Open Meetings Act to consider student discipline; and under 2(c)21 consideration of closed meeting audio recordings. Dr. Mastio seconded the motion and on a roll call vote the following members voted yea:

Mr. Anderson, Mr. Marrs, Dr. Mastio, Ms. McDaniel, Mr. Redman, Mr. Ridgely, Mr. Wilson. Members voting nay: None. Members absent: None. The motion having received 7 yea and 0 nay votes, the Chair declared the motion carried. A closed meeting was held, beginning at 8:50 p.m.

Closed Meeting Ended: Mr. Wilson made a motion to adjourn the closed meeting and reconvene in open session. Ms. McDaniel seconded the motion and on a viva voce (by the voice) vote the Chair declared the motion carried. A quorum being present, the Board reconvened in open, public session for the transaction of business at 9:15 p.m.

AGENDA #IX-C. Approve Contract for Transportation: This item was moved on the agenda for discussion in Executive Session and action in Open Session. The Superintendent recommended approval of the Contract for Transportation.

(Documentary Registry No. 11-10-07)

Board Action: Ms. McDaniel made a motion to approve the Contract for Transportation as recommended. Mr. Wilson seconded the motion and on a roll call vote the following members voted yea:

Mr. Anderson, Mr. Marrs, Dr. Mastio, Ms. McDaniel, Mr. Redman, Mr. Ridgely, Mr. Wilson. Members voting nay: None. Members absent: None. The motion having received 7 yea and 0 nay votes, the Chair declared the motion carried.

AGENDA #XII – “Resignations” – The Superintendent recommended approval of the following resignation for the purpose of retirement recommendation.

- A. **Resignation for the Purpose of Retirement:** Candace Beyers resignation for the purpose of retirement, effective at the conclusion of the 2015-2016 school year, as per the contract agreement between East Richland CUSD#1 and EREA.

Board Action: Mr. Wilson made a motion to accept the resignation for the purpose of retirement of Candace Beyers, effective at the conclusion of the 2015-2016 school year, as per the contract agreement between ERCU#1 and EREA. Mr. Redman seconded the motion and on a roll call vote the following members voted yea:

Mr. Anderson (with regret) , Mr. Marrs, Dr. Mastio, Ms. McDaniel, Mr. Redman, Mr. Ridgely, Mr. Wilson. Members voting nay: None. Members absent: None. The motion having received 7 yea and 0 nay votes, the Chair declared the motion carried.

AGENDA #XIII – “Employment” – The Superintendent had no recommendations for employment at this time.

AGENDA #XIV– “Leave of Absence” – The Superintendent had no requests or recommendations for Leave of Absence.

AGENDA #XV – “Approve Volunteer Coaches for Winter Sports” – The Superintendent presented the following recommendation for ERHS volunteer coaches for winter sports for the 2011-2012 school year:

#XV-A. Wrestling: Phil Dompe, Tanner Wingert, Tyler Stuck and James Williams

#XV-B Girls’ Basketball: Brett Gardner.

Board Action: Mr. Redman made a motion to accept the above mentioned volunteer coaches for winter sports. Ms. Marrs seconded the motion and on a roll call vote the following members voted yea:

Mr. Anderson, Mr. Marrs, Dr. Mastio, Ms. McDaniel, Mr. Redman, Mr. Ridgely, Mr. Wilson. Members voting nay: None. Members absent: None. The motion having received 7 yea and 0 nay votes, the Chair declared the motion carried.

AGENDA #XVI. – “Closed Meeting Minutes” – The Superintendent presented the following recommendation relative to closed meeting minutes:

#XVI-A. Approval of Destruction of Closed Meeting Audio Recording of Special Meeting of March 23, 2010 and Regular Meeting of April 15, 2010: The Superintendent recommended approval to destroy the closed meeting audio recordings of the Special Meeting of March 23, 2010 and the Regular Meeting of April 15, 2010.

Board Action: Mr. Wilson made a motion to approve destruction of the closed meeting audio recordings of the Special Meeting of March 23, 2010 and the Regular Meeting of April 15, 2010, as recommended. Ms. McDaniel seconded the motion and on a roll call vote the following members voted yea:

Mr. Anderson, Mr. Marrs, Dr. Mastio, Ms. McDaniel, Mr. Redman, Mr. Ridgely, Mr. Wilson. Members voting nay: None. Members absent: None. The motion having received 7 yea and 0 nay votes, the Chair declared the motion carried.

AGENDA #XVII – “Adjournment” – Mr. Wilson made a motion to adjourn. Next regular rescheduled meeting will be Tuesday, November 15, 2011, at 7:00 p.m. in the Unit Administration Office Board Room. Mr. Marrs seconded the motion and on a viva voce (by the voice) vote the Chair declared the motion carried and the meeting adjourned at 10:30 p.m.

Approved: President: _____

Secretary: _____