

Minutes of a regular meeting of the Board of Education of East Richland Community Unit School District No. 1, Counties of Richland, Wayne and Jasper, in the State of Illinois, held in the Unit Administration Office Board Room, 1100 East Laurel Street, Olney, Illinois, Thursday, September 15, 2011.

**AGENDA #I – “Call to Order & Pledge of Allegiance”** – The meeting was called to order at the hour of 7:30 p.m. by Mr. Ben Anderson, President of the Board of Education, who chaired the meeting. The meeting opened with the Pledge of Allegiance.

**AGENDA #II – “Roll Call”** – The Recording Secretary called the roll of those present and the following members answered to their names as called and were found to be present:

Mr. Ben Anderson, Mr. Steve Marrs, Dr. Gerald M. Mastio, Ms. Jervaise McDaniel, Mr. Jan D. Ridgely, Mr. Leon Redman. Members absent at roll call: Mr. Jeff Wilson. A quorum being present, the Chair declared the Board of Education to be in open, public session for the transaction of business.

Also present, in addition to Board Members: Ms. Marilyn J. Holt, Superintendent of Schools; Mr. Larry Bussard, Assistant Superintendent; Ms. Suzanne Hahn, ERES Principal; Mr. Andy Thomann, ERMS Principal; Mr. Chris Simpson, ERHS Principal; Mr. Chad LeCrone, ERHS Assistant Principal/Athletic Director; Mr. Mick Whittler, Director of Special Education. Also present was Mr. Harry Hillis, Jr., Recording Secretary.

*(Note: This meeting was held pursuant to previous Board of Education action and Notice given by Mr. Ben Anderson, President, in writing, to all members, and to news media having requested such notice. A copy of the Notice was also posted at the main office of this school district.)*

**AGENDA #III – “Approval of Minutes of Previous Meetings”** – Minutes as prepared for the following meeting were presented for approval:

A. Regular and Closed Minutes of Regular Board Meeting of Thursday, August 18, 2011.

**Board Action to Approve Minutes:** Mr. Redman made a motion to approve minutes of the foregoing meeting as prepared, but that closed meeting minutes not be opened to public inspection at this time. Ms. McDaniel seconded the motion and on a viva voce (by the voice) vote the Chair declared the motion carried.

**AGENDA #IV – “Financial Reports”** – The following financial reports were presented:

**#IV-A. Treasurer’s Report:** The monthly Treasurer’s Report was presented.

**IV-B. Approval of Bills & Payroll:** The listing of current bills, in the amount of \$206,903.92, to date of listing, and district payroll for the month of September 2011, were presented for payment. Payroll for personnel on regular employment status is the same as for the month of August 2011, with the following:

**Additions:** Megan Anselment, ERES Teacher; Mary Brooks, ERES Teacher; Emily Blackford, ERES Teacher; Gary Jones, ERHS Teacher; Amy Hallam; ERES Sp Ed; Chelsea Kaericher, ERHS Teacher; Sherri Gray, ERHS Teacher; Amy Rusk, ERHS TA; Matt Music, ERHS Teacher; Kristie Shoemaker, ERES Teacher; Emi Mendez, ERES Aide; Becky Kocher, ERMS Cook; Kim Billington, ERES Cook; Gina Morgan, ERHS Dishwasher; Dakota Hulett, Food Service Delivery/Custodian; Cindy Wesner, Bus Aide; Shirley Campos, Bus Driver.

**Deletions:** Anne Franklin, ERES Teacher; Sherri Baker, ERES Teacher; Jamie Luken, ERES Teacher; Jerod Kessler, ERHS Teacher; Brent McKinney, ERHS Teacher; Cindy McKinney, ERES Teacher; Sara Rose, ERES Teacher.

**Changes:** Monica Grove, Aide to TA/Teacher; Kacie Rodgers, TA to Teacher; Debbie McClure, TA to Teacher; David Lee, Sp Ed Bus Driver to Supervision Aide/Bus Driver.

**#IV-C. All Other Financial Reports:**

1. Comparison of Funds – August 2010 with August 2011.
2. Approval of Activity Funds.
3. Monthly Financial Report.

**Board Action:** Ms. McDaniel made a motion to approve the treasurer’s report, bills, payroll, and other financial reports as presented. Mr. Ridgely seconded the motion and on a roll call vote the following members voted yea:

Mr. Anderson, Mr. Marrs, Dr. Mastio, Ms. McDaniel, Mr. Redman, Mr. Ridgely.  
Members voting nay: None. Members absent: Mr. Wilson. The motion having received 6 yea and 0 nay votes, the Chair declared the motion carried.

(Mr. Jeff Wilson, member of the Board of Education, entered the meeting at 7:35 p.m.)

**AGENDA #V – “Communications” –**

**A.** Thank You from the Family of Jose “Adam” Griffin.

**B.** Thank You from Brenda Washburn Family: For remembrance sent at time of death of her grandmother.

**AGENDA #VI – “Recognition & Comments from Employees & Public” –**

- A.** Illinois Principal’s Award – Chris Simpson has been named Wabash Valley IPA High School Principal of the Year (2011-2012) by the Illinois Principals Association.
- B.** ISBE Those Who Excel Award of Excellence – Superintendent Marilyn Holt will receive an Award of Excellence in the 2011-2012 Those Who Excel education awards program of the Illinois State Board of Education.
- C.** Presentation of Olean from Yearbook Staff and Sponsors – Sponsors and members of the Olean staff presented copies of the yearbook to members of the Board of Education.

**AGENDA #VII – “Administrative Reports” –**

**#VII-A. Superintendent’s Report – Marilyn J. Holt:** Ms. Holt presented the following informational reports.

- 1. FY11 Audit Presentation:** East Richland has requested and been granted an extension of time beyond October 15, 2011 for delivery of the FY11 Audit of school district accounts.
- 2. Wabash Valley Division Fall Dinner Meeting:** Ms. Holt, Mr. Bussard, Mr. Anderson and Mr. Wilson presented a report on the fall dinner meeting of the Wabash Valley Division of the Illinois Association of School Boards, held in Neoga.
- 3. Senate Bill 7:** After the effective date of this bill, board members will need to complete a minimum of four hours of professional development and leadership training covering topics in education and labor law, financial oversight and accountability, and fiduciary responsibilities of a school board member.
- 4. Reorganization Study:** This past week Superintendent Holt and West Richland Superintendent Gary Miller met with Dr. Nick Osborne of Eastern Illinois University to review the study and plan the next steps. The districts will continue to work together on this matter.
- 5. Financial Update:** The State of Illinois owes East Richland \$280,938.15 from FY11.
- 6. Pre-K Construction Grants:** East Richland is completing an application through the Illinois Capitol Development Board for a Pre-Kindergarten facilities grant.

**#VII-B. Assistant Superintendent’s Report – Larry Bussard:** Mr. Bussard reported that the district will continue to save 15% to 20% in utility costs at East Richland Middle School.

**#VII-C. Other Administrative Reports:** Written reports were presented by other administrators.

**AGENDA #VIII – “Unfinished Business” – None.**

**AGENDA #IX – “Budget Hearing”** - The Superintendent recommended that a public hearing be convened relative to the school district budget for fiscal year 2011-2012.

**#IX-A. Board Action to Convene Public Hearing:** Ms. McDaniel made a motion to temporarily adjourn the regular meeting for the purpose of conducting a public hearing on the FY2012 school district budget as recommended. Mr. Wilson seconded the motion and on a roll call vote the following members voted yea:

Mr. Anderson, Mr. Marrs, Dr. Mastio, Ms. McDaniel, Mr. Redman, Mr. Ridgely, Mr. Wilson. Members voting nay: None. Members absent: None. The motion having received 7 yea and 0 nay votes, the Chair declared the motion carried and the public hearing on the budget was convened.

**#IX-B. Public Hearing:** A public hearing was held on the FY2012 budget. Ms. Holt reviewed and discussed the budget with the Board of Education and opportunity was given for public input.

**#IX-C. Board Action to Reconvene in Regular Session:** Mr. Wilson made a motion to adjourn the public hearing and reconvene the regular meeting. Mr. Redman seconded the motion and on a roll call vote the following members voted yea:

Mr. Anderson, Mr. Marrs, Dr. Mastio, Ms. McDaniel, Mr. Redman, Mr. Ridgely, Mr. Wilson. Members voting nay: None. Members absent: None. The motion having received 7 yea and 0 nay votes, the Chair declared the motion carried and that the Board of Education was again in open, public session for the transaction of business, a quorum being present.

**AGENDA #X – “New Business” –**

**#X-A. Approve FY12 Budget:** – A public hearing having been held on the budget, the Superintendent presented the budget for East Richland Community Unit School District No. 1 for the fiscal year beginning July 1, 2011 and recommended that it be approved as presented. The budget is summarized as follows:

<b>Fund</b>	<b>Fund Balance July 1, 2011</b>	<b>FY2012 Revenue</b>	<b>FY2012 Expenditures</b>	<b>Fund Balance July 1, 2012</b>
10-Education	2,663,707.60	15,189,994.00	15,078,153.00	2,775,548.60
20-Building & Grounds	368,602.39	794,199.00	755,190.00	407,611.39
30-Bond & Interest	298,680.08	1,023,777.00	1,023,000.00	299,457.08
40-Transportation	163,195.19	1,252,837.00	1,218,260.00	197,772.19
50-IMRF/Social Security	176,084.09	705,605.00	734,934.00	146,755.09
60-Site & Construction				-
70-Working Cash	1,607,935.92	90,985.00	-	1,698,920.92
80-Tort	-	710,260.00	710,260.00	-
90-Life Safety	365,303.61	83,080.00	144,924.00	303,459.61
<b>Total</b>	<b>5,643,508.88</b>	<b>19,850,737.00</b>	<b>19,664,721.00</b>	<b>5,829,524.88</b>

**(Documentary Registry No. 11-09-01)**

**Board Action:** Ms. McDaniel made a motion to approve the FY12 school district budget as recommended. Mr. Wilson seconded the motion and on a roll call vote the following members voted yea:

Mr. Anderson, Mr. Marrs, Dr. Mastio, Ms. McDaniel, Mr. Redman, Mr. Ridgely, Mr. Wilson. Members voting nay: None. Members absent: None. The motion having received 7 yea and 0 nay votes, the Chair declared the motion carried.

**#X-B. Approve Applications for Recognition of Schools:** The Superintendent recommended approval of the Illinois State Board of Education “2011-2012 Application for Recognition of Schools,” for the East Richland Elementary School, East Richland Middle School and East Richland High School as presented. (***Documentary Registry No. 11-09-02***)

**Board Action:** Mr. Wilson made a motion to approve the Illinois State Board of Education Applications for Recognition of Schools as recommended. Ms. McDaniel seconded the motion and on a roll call vote the following members voted yea:

Mr. Anderson, Mr. Marrs, Dr. Mastio, Ms. McDaniel, Mr. Redman, Mr. Ridgely, Mr. Wilson. Members voting nay: None. Members absent: None. The motion having received 7 yea and 0 nay votes, the Chair declared the motion carried.

**#X-C. Approve Boy’s Tennis Co-Op with West Richland CUSD#2:** The Superintendent recommended approval of a boy’s tennis cooperative agreement with the West Richland Community Unit School District #2.

**Board Action:** Mr. Redman made a motion to approve a boy’s tennis cooperative agreement with the West Richland School District as recommended. Mr. Ridgely seconded the motion and on a roll call vote the following members voted yea:

Mr. Anderson, Mr. Marrs, Dr. Mastio, Ms. McDaniel, Mr. Redman, Mr. Ridgely, Mr. Wilson. Members voting nay: None. Members absent: None. The motion having received 7 yea and 0 nay votes, the Chair declared the motion carried.

**AGENDA #XI – “Policies for First Reading”** – The Superintendent recommended that the following Board Policies be approved for first reading:

- A. Policy 1.10 – School District Organization – Legal Status
- B. Policy 1.20 – School District Organization – Operations and Cooperative Agreements
- C. Policy 2.10 – School Board – School District Governance
- D. Policy 2.130 – School Board – Board-Superintendent Relationship
- E. Policy 2.30 – Board of Education – Elections
- F. Policy 3.10 – General School Administration – Goals and Objectives
- G. Policy 3.20 – General School Administration – Organizational Chart

- H. Policy 3.30 – General School Administration – Chain of Command
- I. Policy 3.70 – General School Administration – Succession of Authority  
**(Documentary Registry No.11-09-03)**

**Board Action:** Dr. Mastio made a motion to approve the foregoing Board Policies for first reading as recommended. Mr. Wilson seconded the motion and on a roll call vote the following members voted yea:

Mr. Anderson, Mr. Marrs, Dr. Mastio, Ms. McDaniel, Mr. Redman, Mr. Ridgely, Mr. Wilson. Members voting nay: None. Members absent: None. The motion having received 7 yea and 0 nay votes, the Chair declared the motion carried.

**AGENDA #XII – “Executive Session”** – Mr. Wilson made a motion to hold a closed meeting, under Section 2(c)(1) of the Open Meetings Act to consider the appointment, employment, compensation, discipline, performance, or dismissal of individual employees of the district; and, under Section 2(c)(9) of the Open Meetings Act to consider student discipline; and, to conduct a review of closed meeting audio recordings. Mr. Redman seconded the motion and on a roll call vote the following members voted yea:

Mr. Anderson, Mr. Marrs, Dr. Mastio, Ms. McDaniel, Mr. Redman, Mr. Ridgely, Mr. Wilson. Members voting nay: None. Members absent: None. The motion having received 7 yea and 0 nay votes, the Chair declared the motion carried. A closed meeting was held, beginning at 8:35 p.m.

**Closed Meeting Ended:** Mr. Ridgely made a motion to adjourn the closed meeting and reconvene in open session. Mr. Wilson seconded the motion and on a viva voce (by the voice) vote the Chair declared the motion carried. A quorum being present, the Board reconvened in open, public session for the transaction of business at 8:55 p.m.

*(Ms. Cris Edwards, ERES Assistant Principal, entered the meeting at 8:48 p.m., during the closed meeting.)*

**AGENDA #XIII – “Resignations”** – None.

**AGENDA #XIV – “Employment”** – The Superintendent presented the following employment recommendation for the 2011-2012 school year.

**A. ERCU Food Service Delivery/Custodial:** Dakota Hulett.

**Board Action:** Mr. Wilson made a motion to employ Dakota Hulett as recommended. Ms. McDaniel seconded the motion and on a roll call vote the following members voted yea:

Mr. Anderson, Mr. Marrs, Dr. Mastio, Ms. McDaniel, Mr. Redman, Mr. Ridgely, Mr. Wilson. Members voting nay: None. Members absent: None. The motion having received 7 yea and 0 nay votes, the Chair declared the motion carried.

**AGENDA #XV – “Transfers to Fill Employment Vacancies”** – The Superintendent recommended approval of the following personnel transfers to fill employment vacancies:

- A. ERMS Head Cook: Jane Wingert.
- B. ERES Counselor for Parent Initiative Program: Sarah Vaal.
- C. Half-Time Teacher for Parent Initiative Program: Deb McClure.

**Board Action:** Ms. McDaniel made a motion to approve the foregoing personnel transfers to fill employment vacancies as recommended. Mr. Ridgely seconded the motion and on a roll call vote the following members voted yea:

Mr. Anderson, Mr. Marrs, Dr. Mastio, Ms. McDaniel, Mr. Redman, Mr. Ridgely, Mr. Wilson. Members voting nay: None. Members absent: None. The motion having received 7 yea and 0 nay votes, the Chair declared the motion carried.

**AGENDA #XVI – “Approval of 2011-2012 Volunteers for FFA Program”** – The Superintendent recommended approval of the following as volunteers for the FFA Program for the 2011-2012 school year: Verlin Cokley, David Dehlinger, John Dehlinger, Joel Gardner, Brandon Graves and Darin Weidner.

**Board Action:** Mr. Redman made a motion to approve the foregoing volunteers for the FFA Program as recommended. Mr. Wilson seconded the motion and on a roll call vote the following members voted yea:

Mr. Anderson, Mr. Marrs, Dr. Mastio, Ms. McDaniel, Mr. Redman, Mr. Ridgely, Mr. Wilson. Members voting nay: None. Members absent: None. The motion having received 7 yea and 0 nay votes, the Chair declared the motion carried.

**AGENDA #XVII – “Leave of Absence”** – The Superintendent recommended approval of a request for a leave of absence from ERHS Teacher Assistant Amy Rusk.

**Board Action:** Mr. Wilson made a motion to approve a request for a leave of absence from Amy Rusk as recommended. Ms. McDaniel seconded the motion and on a roll call vote the following members voted yea:

Mr. Anderson, Mr. Marrs, Dr. Mastio, Ms. McDaniel, Mr. Redman, Mr. Ridgely, Mr. Wilson. Members voting nay: None. Members absent: None. The motion having received 7 yea and 0 nay votes, the Chair declared the motion carried.

**AGENDA #XVIII – “Closed Meeting Minutes”** – The Superintendent presented the following recommendation relative to closed meeting minutes:

**#XVIII-A. Approval of Destruction of Closed Meeting Audio Recording of Special Meeting of February 4, 2010 and Regular Meeting of February 18, 2010:** The Superintendent recommended approval to destroy the closed meeting audio recordings of the Special Meeting, of February 4, 2010 and the Regular Meeting of February 18, 2010.

**Board Action:** Mr. Ridgely made a motion to approve destruction of the closed meeting audio recordings of February 4, 2010 and February 18, 2010, as recommended. Mr. Redman seconded the motion and on a viva voce (by the voice) vote the Chair declared the motion carried.

**AGENDA #XIX – “Adjournment”** – Mr. Ridgely made a motion to adjourn. Next regular meeting will be Thursday, October 20, 2011, at 7:30 p.m. in the Unit Administration Office Board Room. Ms. McDaniel seconded the motion and on a viva voce (by the voice) vote the Chair declared the motion carried and the meeting adjourned at 9:25 p.m.

Approved:     President: \_\_\_\_\_

                  Secretary: \_\_\_\_\_