

Minutes of a regular meeting of the Board of Education of East Richland Community Unit School District No. 1, Counties of Richland, Wayne and Jasper, in the State of Illinois, held in the Unit Administration Office Board Room, 1100 East Laurel Street, Olney, Illinois, Thursday, December 16, 2010.

AGENDA #I – “Call to Order & Pledge of Allegiance” – The meeting was called to order at the hour of 7:00 p.m. by Mr. Ben Anderson, President of the Board of Education, who chaired the meeting. The meeting opened with the Pledge of Allegiance.

AGENDA #II – “Roll Call” – The Recording Secretary called the roll of those present and the following members answered to their names as called and were found to be present:

Mr. Ben Anderson, Mr. Steve Marrs, Dr. Gerald M. Mastio, Ms. Jervaise McDaniel, Mr. Leon Redman Mr. Jan D. Ridgely, Mr. Jeff Wilson. Members absent at roll call: None. A quorum being present, the Chair declared the Board of Education to be in open, public session for the transaction of business.

Also present, in addition to Board Members: Ms. Marilyn J. Holt, Superintendent of Schools; Mr. Larry Bussard, Assistant Superintendent; Ms. Suzanne Hahn, ERES Principal; Ms. Cris Edwards, ERES Assistant Principal; Mr. Andy Thomann, ERMS Principal; Mr. Chris Simpson, ERHS Principal; Mr. Chad LeCrone, ERHS Assistant Principal/Athletic Director; Mr. Mick Whittler, Director of Special Education. Also present was Mr. Harry Hillis, Jr., Recording Secretary.

(Note: This meeting was held pursuant to previous Board of Education action and Notice given by Mr. Ben Anderson, President, in writing, to all members, and to news media having requested such notice. A copy of the Notice was also posted at the main office of this school district.)

AGENDA #III – “Approval of Minutes of Previous Meetings” – Minutes as prepared for the following meeting were presented for approval:

A. Regular and Closed Minutes of Regular Board Meeting of Tuesday, November 16, 2010.

Board Action to Approve Minutes: Ms. McDaniel made a motion to approve minutes of the foregoing meeting as prepared, but that closed meeting minutes of that date not be opened to public inspection at this time. Mr. Wilson seconded the motion and on a viva voce (by the voice) vote the Chair declared the motion carried.

AGENDA #IV – “Financial Reports” – The following financial reports were presented:

#IV-A. Treasurer’s Report: The monthly Treasurer’s Report was presented.

#IV-B. Approval of Bills & Payroll: The listing of current bills, in the amount of \$159,755.89, to date of listing, and district payroll for the month of December 2010, were presented for payment. Payroll for personnel on regular employment status is the same as for the month of November 2010, with the following:

Additions: Lisa Bryan and Melissa Wood as ERES Teacher Assistants.
Deletions: Jeri Blackford as ERES Aide.
Changes: None.

#IV-C. All Other Financial Reports:

1. Comparison of Funds – November 2009 with November 2010.
2. Approval of Activity Funds.
3. Monthly Financial Report.

Board Action: Mr. Redman made a motion to approve the treasurer’s report, bills, payroll, and other financial reports as presented. Dr. Mastio seconded the motion and on a roll call vote the following members voted yea:

Mr. Anderson, Mr. Marrs, Dr. Mastio, Ms. McDaniel, Mr. Redman, Mr. Ridgely, Mr. Wilson. Members voting nay: None. Members absent: None. The motion having received 7 yea and 0 nay votes, the Chair declared the motion carried.

AGENDA #V – “Communications” – The following recent communications were presented.

- A. Thank You from Alda Ingram for allowing her to attend the JAC in Chicago.
- B. Thank You from Kindergarten Team for Gift of Appreciation (portable ice bucket).
- C. Thank You from Maridel Schonert for Gift of Appreciation (portable ice bucket).
- D. Thank You from the family of Mary Sliva for flowers sent and support during their time of loss.
- E. Thank You from PFC Cameron Clark. Cameron is serving in Afghanistan as an Infantryman. He received a box of stockings from Mrs. Hendrickson’s kindergarten class.

Moment of Silence in Memory of Mary Sliva: A moment of silence was observed in memory of Mary Sliva, who was a music teacher in the East Richland District for many years.

AGENDA #VI – “Recognition & Comments from Employees & Public” –

- A. ERHS Cross Country Team: The ERHS cross country team won second place in the state meet. Team members and their coaches, Louis Gassmann and Assistant Leon Stallard were recognized for their outstanding accomplishment.

AGENDA #VII – “Administrative Reports” –

#VII-A. Superintendent’s Report – Marilyn J. Holt: Ms. Holt presented the following informational reports.

1. Financial Update: A brief update was given on the current financial situation of the school district and state.

2. Joint Annual Conference: A report was given on the Joint Annual Conference in Chicago.

3. Thanks to Alice Zwilling and Food Service Department: The Superintendent thanked Alice Zwilling and her staff for the delightful treats prior to the meeting.

4. Recognition of Wizard of Oz Sponsors, Cast and Crew: The Superintendent recognized the wonderful performance of the Wizard of Oz and publicly thanked all of those involved.

#VII-B. Assistant Superintendent’s Report – Larry Bussard: Mr. Bussard reported that completion of the ERES roof project is expected by late January.

#VII-C. Other Administrative Reports: Written reports were presented by other administrators.

AGENDA #VIII – “Unfinished Business” – None.

AGENDA #IX – “New Business” –

#IX-A. Approve 2010 Tax Levy: The Superintendent gave a presentation regarding the Certificate of Tax Levy for 2010 and then presented the levy and recommended approval. The tax levy lists the following amounts: Educational purposes \$3,011,972; Operations & Maintenance purposes \$818,471; Transportation purposes \$327,388; Working Cash purposes \$81,847; Municipal Retirement purposes \$390,000; Social Security purposes \$240,000; Fire Prevention and Safety purposes \$81,847; Tort Immunity purposes \$710,000; Special Education purposes \$65,478. Total levy is \$5,727,003. The County Clerks also levy a tax sufficient to pay principal and interest on the district’s outstanding bond issue. The Certificate of Tax Levy is to be filed in the offices of the County Clerks of Richland, Wayne and Jasper Counties on or before the last Tuesday in December, 2010. (**Documentary Registry No.10-12-01**)

Board Action: Mr. Ridgely made a motion to approve the Certificate of Tax Levy for East Richland Community Unit School District No. 1 for 2010 as recommended. Ms. McDaniel seconded the motion and on a roll call vote the following members voted yea:

Mr. Anderson, Mr. Marrs, Dr. Mastio, Ms. McDaniel, Mr. Redman, Mr. Ridgely, Mr. Wilson. Members voting nay: None. Members absent: None. The motion having received 7 yea and 0 nay votes, the Chair declared the motion carried.

#IX-B. Approve Risk Management Plan: The Superintendent recommended approval of the school district's Risk Management Program FY12, which reflects the Tort/Risk budget. This plan details possible options the district can utilize for its tort levy. (*Documentary Registry No.10-12-02*)

Board Action: Mr. Redman made a motion to approve the FY12 Risk Management Plan as recommended. Mr. Wilson seconded the motion and on a roll call vote the following members voted yea:

Mr. Anderson, Mr. Marrs, Dr. Mastio, Ms. McDaniel, Mr. Redman, Mr. Ridgely, Mr. Wilson. Members voting nay: None. Members absent: None. The motion having received 7 yea and 0 nay votes, the Chair declared the motion carried.

#IX-C. Approve Bus Bids for 2011-2012 School Year: Following recommendation by Mr. Bussard, the Superintendent recommended acceptance of the bid of Central States Bus Sales, Fenton, Missouri, for three new Blue Bird school buses (one 39 passenger bus and two 66 passenger buses) for the 2011-2012 school year, at a total cost of \$232,413 with trade-in of three buses. The recommendation is based on quality of the product and fuel efficiency. (*Documentary Registry No. 10-12-03*)

Board Action: Dr. Mastio made a motion to accept the bid of Central States Bus Sales for three new school buses as recommended. Mr. Ridgely seconded the motion and on a roll call vote the following members voted yea:

Mr. Anderson, Mr. Marrs, Dr. Mastio, Ms. McDaniel, Mr. Redman, Mr. Ridgely, Mr. Wilson. Members voting nay: None. Members absent: None. The motion having received 7 yea and 0 nay votes, the Chair declared the motion carried.

AGENDA #X – “Policies for First Reading” – The Superintendent recommended that the following Board Policies be approved for first reading:

- A. Policy 5:10 – Equal Employment Opportunity and Minority Recruitment.
 - B. Policy 5:30 – Hiring Process and Criteria.
 - C. Policy 5:90 – Abused and Neglected Child Reporting.
 - D. Policy 5:260 – Student Teachers.
 - E. Policy 7:50 – School Admissions and Student Transfers To and From Non-District Schools.
- (Documentary Registry No. 10-12-04)*

Board Action: Ms. McDaniel made a motion to approve the foregoing Board Policies for first reading as recommended. Mr. Redman seconded the motion and on a roll call vote the following members voted yea:

Mr. Anderson, Mr. Marrs, Ms. McDaniel, Mr. Redman, Mr. Ridgely, Mr. Wilson.
Members voting nay: None. Dr. Mastio voted to pass on the motion. Members absent: None. The motion having received 6 yea and 0 nay votes, the Chair declared the motion carried.

AGENDA #XI – “Executive Session” – Ms. McDaniel made a motion to hold a closed meeting, under Section 2(c)(1) of the Open Meetings Act to consider the appointment, employment, compensation, discipline, performance, or dismissal of individual employees of the district; and, under Section 2(c)(9) of the Open Meetings Act to consider student discipline; and under Section 2(c)(10) of the Open Meetings Act to consider the placement of individual students in special education programs and other matters relating to individual students; and, under Section 2(c)(11) of the Open Meetings Act to consider pending litigation against, affecting or on behalf of the District or litigation which is probable or imminent; and, to conduct the semiannual review of closed session minutes as mandated by Section 2.06 of the Open Meetings Act; and, to conduct a review of closed meeting audio recordings. Mr. Wilson seconded the motion and on a roll call vote the following members voted yea:

Mr. Anderson, Mr. Marrs, Dr. Mastio, Ms. McDaniel, Mr. Redman, Mr. Ridgely, Mr. Wilson. Members voting nay: None. Members absent: None. The motion having received 7 yea and 0 nay votes, the Chair declared the motion carried. A closed meeting was held, beginning at 8:00 p.m.

Closed Meeting Ended: Mr. Wilson made a motion to adjourn the closed meeting and reconvene in open session. Mr. Marrs seconded the motion and on a viva voce (by the voice) vote the Chair declared the motion carried. A quorum being present, the Board reconvened in open, public session for the transaction of business at 10:05 p.m.

AGENDA #XII – “Presentation by Legal Counsel” – This presentation was postponed until a later date.

AGENDA #XIII – “Resignations” – The Superintendent recommended acceptance of the following personnel resignations for the purpose of retirement.

(Note: Requests were made for separate votes on certain resignations and, without objection, the Chair directed that this be done.)

#XIII-A. ERHS Secretary – Gwyn Wilson, effective June 30, 2011: The Superintendent recommended acceptance of the resignation of Gwyn Wilson, for the purpose of retirement, effective June 30, 2011.

Board Action: Ms. McDaniel made a motion to accept the resignation of Gwyn Wilson as recommended. Mr. Redman seconded the motion and on a roll call vote the following members voted yea:

Mr. Anderson, Mr. Marrs, Dr. Mastio, Ms. McDaniel, Mr. Redman, Mr. Ridgely. Members voting nay: None. Mr. Wilson abstained. Members absent: None. The motion having received 6 yea and 0 nay votes, the Chair declared the motion carried.

#XIII-B. ERCU#1 Bus Aide – Cheryl Farrar, effective December 22, 2010: The Superintendent recommended acceptance of the resignation of Cheryl Farrar for the purpose of retirement, effective December 22, 2010.

#XIII-C. ERCU#1 Food Service Director – Alice Zwilling, effective August 26, 2011: The Superintendent recommended acceptance of the resignation of Alice Zwilling for the purpose of retirement, effective August 26, 2011.

Board Action: Mr. Wilson made a motion to accept the resignations of Cheryl Farrar and Alice Zwilling as recommended. Ms. McDaniel seconded the motion and on a roll call vote the following members voted yea:

Mr. Anderson, Mr. Marrs, Dr. Mastio, Ms. McDaniel, Mr. Redman, Mr. Ridgely, Mr. Wilson. Members voting nay: None. Members absent: None. The motion having received 7 yea and 0 nay votes, the Chair declared the motion carried.

AGENDA #XIV – “Employment” – The Superintendent recommended employment of the following personnel for the 2011-2012 school year for the position(s) listed:

- A. ERHS Part-Time Percussion/Drum Line Instructor – Jay Vaal.
- B. ERHS Part-Time English Instructor – Brenna Correll.
- C. ERES Teacher Aides – Felicia Dial and Monica Grove.
- D. ERCU Bus Aide – Leann Lindsey.
- E. ERCU#1 Food Service Director – Ann Dee Bent.

Board Action: Mr. Redman made a motion to employ the foregoing personnel as recommended. Mr. Wilson seconded the motion and on a roll call vote the following members voted yea:

Mr. Anderson, Mr. Marrs, Dr. Mastio, Ms. McDaniel, Mr. Redman, Mr. Ridgely, Mr. Wilson. Members voting nay: None. Members absent: None. The motion having received 7 yea and 0 nay votes, the Chair declared the motion carried.

F. ERHS Extra-Curricular Positions for Spring Sports: The following personnel were recommended for appointment to ERHS extra-curricular positions for the spring 2011 sports season.

1. Head Baseball Coach: Brandis Grove.
2. Assistant Baseball Coach: Keith Redman.
3. Head Softball Coach: Matt Powell.
4. Assistant Softball Coach: Jessica VanDyke.
5. Boys Head Track Coach: Ryan Denton.
6. Girls Head Track Coach: Rob Kirby.
7. Assistant Track Coach: Mark Anselment.
8. Boys Head Tennis Coach: Drew Muston.
9. Girls Soccer Assistant Coach: Open.

Board Action: Dr. Mastio made a motion to appoint the foregoing personnel to ERHS extra-curricular positions for spring sports as recommended. Mr. Ridgely seconded the motion and on a roll call vote the following members voted yea:

Mr. Anderson, Mr. Marrs, Dr. Mastio, Ms. McDaniel, Mr. Ridgely, Mr. Wilson.
Members voting nay: None. Mr. Redman abstained. Members absent: None.
The motion having received 6 yea and 0 nay votes, the Chair declared the motion carried.

AGENDA #XV – “Leave of Absence – Bobbie Lathrop” – The Superintendent recommended approval of a request from Bobbie Lathrop, 6th Grade Language Arts Teacher, for a medical leave of absence.

Board Action: Mr. Wilson made a motion to approve Bobbie Lathrop’s request for a medical leave as recommended. Ms. McDaniel seconded the motion and on a roll call vote the following members voted yea:

Mr. Anderson, Mr. Marrs, Dr. Mastio, Ms. McDaniel, Mr. Redman, Mr. Ridgely, Mr. Wilson. Members voting nay: None. Members absent: None. The motion having received 7 yea and 0 nay votes, the Chair declared the motion carried.

AGENDA #XVI – “Closed Meeting Minutes” – The Superintendent presented the following for Board action relative to closed meeting minutes:

#XVI-A. Approval to Open Closed Meeting Written Minutes: The Board of Education having conducted the semi-annual review of written closed meeting minutes as mandated by Section 2.06 of the Open Meetings Act, the Superintendent recommended that written closed meeting minutes from May 20, 2010 - October 21, 2010 be opened to the public record.

Board Action: Ms. McDaniel made a motion to open to the public record written closed meeting minutes from May 20, 2010 - October 21, 2010 as recommended. Mr. Wilson seconded the motion and on a roll call vote the following members voted yea:

Mr. Anderson, Mr. Marrs, Dr. Mastio, Ms. McDaniel, Mr. Redman, Mr. Ridgely, Mr. Wilson. Members voting nay: None. Members absent: None. The motion having received 7 yea and 0 nay votes, the Chair declared the motion carried.

#XVI-B. Approve Destruction of Closed Meeting Audio Recordings: The Superintendent recommended approval to destroy the closed meeting audio recordings of the Special Closed Meeting of April 30, 2009 and Regular Closed Meeting of May 21, 2009.

Board Action: Mr. Marrs made a motion to approve destruction of the closed meeting audio recordings of April 30, 2009 and May 21, 2009, as recommended. Mr. Redman seconded the motion and on a roll call vote the following members voted yea:

Mr. Anderson, Mr. Marrs, Dr. Mastio, Ms. McDaniel, Mr. Redman, Mr. Ridgely, Mr. Wilson. Members voting nay: None. Members absent: None. The motion having received 7 yea and 0 nay votes, the Chair declared the motion carried.

AGENDA #XVII – “Adjournment” – Mr. Wilson made a motion to adjourn. Next regular meeting will be Thursday, January 20, 2011, at 7:00 p.m. in the Unit Administration Office Board Room. Mr. Ridgely seconded the motion and on a viva voce (by the voice) vote the Chair declared the motion carried and the meeting adjourned at 10:35 p.m.

Approved: President: _____

Secretary: _____