

Minutes of a regular meeting of the Board of Education of East Richland Community Unit School District No. 1, Counties of Richland, Wayne and Jasper, in the State of Illinois, held in the Unit Administration Office Board Room, 1100 East Laurel Street, Olney, Illinois, Thursday, June 16, 2011.

AGENDA #I – “Call to Order & Pledge of Allegiance” – The meeting was called to order at the hour of 7:30 p.m. by Mr. Ben Anderson, President of the Board of Education, who chaired the meeting. The meeting opened with the Pledge of Allegiance.

AGENDA #II – “Roll Call” – The Recording Secretary called the roll of those present and the following members answered to their names as called and were found to be present:

Mr. Ben Anderson, Mr. Steve Marrs, Dr. Gerald Mastio, Ms. Jervaise McDaniel, Mr. Jan Ridgely, Mr. Jeff Wilson. Members absent at roll call: Mr. Leon Redman. A quorum being present, the Chair declared the Board of Education to be in open, public session for the transaction of business.

Also present, in addition to Board Members: Ms. Marilyn J. Holt, Superintendent of Schools; Ms. Cris Edwards, ERES Assistant Principal; Mr. Andy Thomann, ERMS Principal; Mr. Chris Simpson, ERHS Principal; Mr. Chad LeCrone, ERHS Assistant Principal/Athletic Director. Also present was Mr. Harry Hillis, Jr., Recording Secretary.

(Note: This meeting was held pursuant to previous Board of Education action and Notice given by Mr. Ben Anderson, President, in writing, to all members, and to news media having requested such notice. A copy of the Notice was also posted at the main office of this school district.)

AGENDA #III – “Approval of Minutes of Previous Meetings” – Minutes as prepared for the following meetings were presented for approval:

- A. Regular and Closed Minutes of Regular Board Meeting of Thursday, May 19, 2011.
- B. Regular Minutes of Special Meeting of Monday, May 9, 2011.

Board Action to Approve Minutes: Dr. Mastio made a motion to approve minutes of the foregoing meetings as prepared, but that closed meeting minutes not be opened to public inspection at this time. Mr. Wilson seconded the motion and on a viva voce (by the voice) vote the Chair declared the motion carried.

AGENDA #IV – “Financial Reports” – The following financial reports were presented:

#IV-A. Treasurer’s Report: The monthly Treasurer’s Report was presented.

#IV-B. Approval of Bills & Payroll: The listing of current bills, in the amount of \$141,109.74, to date of listing, and district payroll for the month of June 2011, were presented for

payment. Payroll for personnel on regular employment status is the same as for the month of May 2011, with the following:

Additions: Hillary Breann Miliam and Mindy Fox, ERHS Secretaries; Nathan Delks, ERHS Custodian; Daniel Geier, ERMS Custodian.

Deletions: Ken Fisher, ERHS Maintenance.

Changes: Connie Maxey, ERMS Custodian to ERES Custodian; Randy Reeves, ERHS Custodian to ERES Custodian; Lee Anderson, ERES Custodian to ERHS Custodian.

#IV-C. All Other Financial Reports:

1. Comparison of Funds – May 2010 with May 2011.
2. Approval of Activity Funds.
3. Monthly Financial Report.

Board Action: Mr. Marrs made a motion to approve the treasurer’s report, bills, payroll, and other financial reports as presented. Ms. McDaniel seconded the motion and on a roll call vote the following members voted yea:

Mr. Anderson, Mr. Marrs, Dr. Mastio, Ms. McDaniel, Mr. Ridgely, Mr. Wilson.
Members voting nay: None. Members absent: Mr. Redman. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #V – “Communications” – None.

AGENDA #VI – “Recognition & Comments from Employees & Public” – None.

AGENDA #VII – “Administrative Reports” –

#VII-A. Superintendent’s Report – Marilyn J. Holt: Ms. Holt presented the following informational reports.

1. 1 on 1 Laptop Grant: The East Richland School District has qualified for a \$300,000 1 on 1 Laptop Grant. It is the intention of the District to put a laptop in the hands of every student and teacher at East Richland Middle School.

2. Germany Trip Update: An update and itinerary were presented on the upcoming student exchange trip to Germany.

#VII-B. Assistant Superintendent’s Report: None.

#VII-C. Other Administrative Reports: None.

AGENDA #VIII – “Unfinished Business” – None.

AGENDA #IX – “Public Hearing” - The Superintendent recommended that a public hearing be convened relative to the school district amended budget for FY11.

#IX-A. Temporarily Adjourn Regular Meeting to Convene Public Hearing: Mr. Wilson made a motion to temporarily adjourn the regular meeting for the purpose of conducting a public hearing on the amended FY11 school district budget as recommended. Ms. McDaniel seconded the motion and on a viva voce (by the voice) vote the Chair declared the motion carried.

#IX-B. Hear Testimony and Consider Amended FY11 Budget: A public hearing was held on the amended FY11 budget. Ms. Holt reviewed the amended budget and opportunity was given for public input.

#IX-C. Adjourn Public Hearing and Reconvene to Regular Meeting: Ms. McDaniel made a motion to adjourn the public hearing and reconvene the regular meeting. Mr. Ridgely seconded the motion and on a viva voce (by the voice) vote the Chair declared the motion carried, that a quorum was present, and that the Board of Education was once again in open, public session for the transaction of business.

AGENDA #X – “New Business” –

#X-A. Approve Amended FY11 Budget: A public hearing having been held on the amended FY11 budget, the Superintendent presented the amended budget for East Richland Community Unit School District No. 1 for the fiscal year July 1, 2010 to June 30, 2011 and recommended that it be approved as presented. The budget is summarized as follows:

Fund Balances July 1, 2010: Education Fund \$1,865,924.63; Building & Grounds Fund \$120,593.72; Bond & Interest Fund \$282,524.23; Transportation Fund \$125,918.66; IMRF/Social Security Fund \$151,984.58; Working Cash Fund \$1,482,040.21; Life Safety Fund \$1,128,737.03. Total Fund Balances July 1, 2010: \$5,157,723.06.

Amended FY11 Revenue: Education Fund \$15,514,974.00; Building & Grounds Fund \$789,936.00; Bond & Interest Fund \$1,029,228.00; Transportation Fund \$1,246,414.00; IMRF/Social Security Fund \$714,888.00; Working Cash Fund \$126,122.00; Tort Fund \$705,181.00; Life Safety Fund \$86,146.00. Total Revenue: \$20,212,889.00.

Amended FY 11 Expenditures: Education Fund \$14,252,588.00; Building & Grounds Fund \$548,967.00; Bond & Interest Fund \$1,017,474.00; Transportation Fund \$1,209,280.00; IMRF/Social Security Fund \$694,788.00; Tort Fund \$705,181.00; Life Safety Fund \$902,675.00. Total Expenditures: \$19,330,953.00.

Amended Fund Balances, July 1, 2011: Education Fund \$3,128,310.63; Building & Grounds Fund \$361,562.72; Bond & Interest Fund \$294,278.23; Transportation Fund \$163,052.66; IMRF/Social Security Fund \$172,084.58; Working Cash Fund \$1,608,162.21; Life Safety Fund \$312,208.03. Total Fund Balances July 1, 2011: \$6,039,659.06. **(Documentary Registry No. 11-06-01)**

Board Action: Dr. Mastio made a motion to approve the amended FY11 school district budget as recommended. Ms. McDaniel seconded the motion and on a roll call vote the following members voted yea:

Mr. Anderson, Mr. Marrs, Dr. Mastio, Ms. McDaniel, Mr. Ridgely, Mr. Wilson.
Members voting nay: None. Members absent: Mr. Redman. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

#X-B. Approve Prevailing Wage Resolution: The Superintendent recommended adoption of the "Ordinance Regarding Prevailing Wage Rates," for public works construction projects in Richland County, Illinois, as determined by the Department of Labor of the State of Illinois as of June of the current year, and a copy of the prevailing wage rates as attached thereto. The determination is to be on file in the District Office and made available to any interested party, attached to all contract specifications, and copies are to be mailed to the Secretary of State Index Division and Illinois Department of Labor. A notice of the determination must be published. (*Documentary Registry No. 11-06-02*)

Board Action: Ms. McDaniel made a motion to adopt the Ordinance Regarding Prevailing Wage Rates and the attachments thereto as recommended. Mr. Marrs seconded the motion and on a roll call vote the following members voted yea:

Mr. Anderson, Mr. Marrs, Dr. Mastio, Ms. McDaniel, Mr. Ridgely, Mr. Wilson.
Members voting nay: None. Members absent: Mr. Redman. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

#X-C. Accept Feasibility Study: The complete report on the Reorganization Feasibility Study prepared for East Richland Community Unit District #1 and West Richland Community Unit District #2 was presented. The Superintendent recommended that the Feasibility Study be accepted as prepared, for further review and analysis. (*Documentary Registry No.11-06-03*)

Board Action: Mr. Wilson made a motion to accept the Reorganization Feasibility Study as prepared, for further review and analysis as recommended. Mr. Marrs seconded the motion and on a roll call vote the following members voted yea:

Mr. Anderson, Mr. Marrs, Dr. Mastio, Ms. McDaniel, Mr. Ridgely, Mr. Wilson.
Members voting nay: None. Members absent: Mr. Redman. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

#X-D. Approve Resolution Regarding 3.51 Acres of Property: A Resolution was presented regarding property north of ERES, which is owned by East Richland Community Unit School District #1, comprising approximately 3.51 acres of land and located at 2105 and 2107 East Hall Street, Olney, Illinois. The Resolution contains a legal description of the land involved and contains a recommendation by the Board of Education that the described real estate of approximately 3.51 acres be annexed by the City of Olney pursuant to Section 7-1-14 of the

Illinois Municipal Code (65 ILCS 5/7-1-14). The Superintendent recommended adoption of the resolution. (*Documentary Registry No.11-06-04*)

Board Action: Mr. Marrs made a motion to adopt the foregoing Resolution regarding annexation into the City of Olney of approximately 3.51 acres of property at 2105 and 2107 East Hall Street, Olney, Illinois, as recommended. Ms. McDaniel seconded the motion and on a roll call vote the following members voted yea:

Mr. Anderson, Mr. Marrs, Dr. Mastio, Ms. McDaniel, Mr. Ridgely, Mr. Wilson.
Members voting nay: None. Members absent: Mr. Redman. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

#X-E. Approve Resolution Regarding 2.50 Acres of Property: A Resolution was presented regarding property which is owned by East Richland Community Unit School District #1, comprising approximately 2.50 acres of land and located at 2413 East Main Street, Olney, Illinois (Bus Barn property). The Resolution contains a legal description of the land involved and contains a recommendation by the Board of Education that the described real estate of approximately 2.50 acres be annexed by the City of Olney pursuant to Section 7-1-14 of the Illinois Municipal Code (65 ILCS 5/7-1-14). The Superintendent recommended adoption of the resolution. (*Documentary Registry No.11-06-05*)

Board Action: Mr. Marrs made a motion to adopt the foregoing Resolution regarding annexation into the City of Olney of approximately 2.50 acres of property at 2413 East Main Street, Olney, Illinois, as recommended. Mr. Ridgely seconded the motion and on a roll call vote the following members voted yea:

Mr. Anderson, Mr. Marrs, Dr. Mastio, Ms. McDaniel, Mr. Ridgely, Mr. Wilson.
Members voting nay: None. Members absent: Mr. Redman. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #XI – “Policies for Second Reading & Adoption” – The Superintendent recommended that the following Board Policy be approved for second reading and adoption:

A. Policy 7:120 – Pediculosis Control (*Documentary Registry No. 11-06-06*)

Board Action on Policy 7:120: Dr. Mastio made a motion to adopt Board Policy 7:120 as recommended. Ms. McDaniel seconded the motion and on a roll call vote the following members voted yea:

Mr. Anderson, Mr. Marrs, Dr. Mastio, Ms. McDaniel, Mr. Ridgely, Mr. Wilson.
Members voting nay: None. Members absent: Mr. Redman. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #XII – “Executive Session” – Mr. Ridgely made a motion to hold a closed meeting, under Section 2(c)(1) of the Open Meetings Act to consider the appointment, employment, compensation, discipline, performance, or dismissal of individual employees of the district; and, under Section 2(c)(9) of the Open Meetings Act to consider student discipline; and under Section 2(c)(11) of the Open Meetings Act to consider pending litigation against, affecting or on behalf of the District or litigation which is probable or imminent; and, to conduct a review of closed meeting audio recordings; and to conduct the semi-annual review of closed meeting minutes as mandated by Section 2.06 of the Open Meetings Act. Mr. Wilson seconded the motion and on a roll call vote the following members voted yea:

Mr. Anderson, Mr. Marrs, Dr. Mastio, Ms. McDaniel, Mr. Ridgely, Mr. Wilson.
Members voting nay: None. Members absent: Mr. Redman. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried. A closed meeting was held, beginning at 8:25 p.m.

Closed Meeting Ended: Mr. Wilson made a motion to adjourn the closed meeting and reconvene in open session. Mr. Ridgely seconded the motion and on a viva voce (by the voice) vote the Chair declared the motion carried. A quorum being present, the Board reconvened in open, public session for the transaction of business at 9:35 p.m.

AGENDA #XIII – “Resignations” – The Superintendent recommended acceptance of the resignations of the following personnel.

- A. Becky Benson: ERMS Head Cook, resignation for purpose of retirement, effective September 1, 2011.
- B. Jamie Lukens: ERES Teacher, effective May 25, 2011.
- C. Jessica Johnstone-Guzman: ERHS Office Manager/ Secretary, effective August 5, 2011.
- D. Mickey Haynes: ERHS Senior Army JROTC Instructor.
- E. Christina Evans: ERHS Assistant Girls Soccer Coach.
- F. Alice Zwilling: ERCU#1 Head Cook (Amend letter of resignation). Alice Zwilling’s letter of resignation for the purpose of retirement was recently accepted, her retirement to be effective August 26, 2011. The Superintendent recommended that the letter be amended to include a request for the \$10,000 health benefit and that her letter of resignation be accepted as amended.

Board Action: Ms. McDaniel made a motion to accept the resignations of the foregoing personnel as presented and recommended. Dr. Mastio seconded the motion and on a roll call vote the following members voted yea:

Mr. Anderson, Mr. Marrs, Dr. Mastio, Ms. McDaniel, Mr. Ridgely, Mr. Wilson.
Members voting nay: None. Members absent: Mr. Redman. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #XIV – “Employment” – The Superintendent presented the following recommendations relative to matters of employment of personnel:

A. Call Back from Reduction in Force for 2011-2012 School Year: The following personnel were recommended to be called back from reduction in force for the 2011-2012 school year.

1. **Paraprofessionals:** Charmaine Tinder, Yvonne Reid, Nancy DeMeyer, Felicia Nohren, Monica Grove.

2. **Teachers:** Jenna Cazel Henton, Mary Brooks.

B. Employment of Personnel for 2011-2012 School Year: The following personnel were recommended for employment for the 2011-2012 school year:

1. Chelsea Kaericher: ERHS Chemistry/ERMS Science Teacher.

2. Major (Ret) Roy R. Waldhoff: ERHS Senior Army JROTC Instructor.

3. Darrell Houchin: ERMS Part-Time Dean of Students.

4. Sonja Holtz: ERHS Office Manager/Secretary.

5. Keith Redman: Freshman Boys Basketball Coach.

Board Action: Mr. Marrs made a motion to employ the foregoing personnel for the 2011-2012 school year as recommended. Mr. Wilson seconded the motion and on a roll call vote the following members voted yea:

Mr. Anderson, Mr. Marrs, Dr. Mastio, Ms. McDaniel, Mr. Ridgely, Mr. Wilson.
Members voting nay: None. Members absent: Mr. Redman. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #XV – “Closed Meeting Minutes” – The Superintendent presented the following recommendation relative to closed meeting minutes:

#XV-A. Approve Destruction of Closed Meeting Audio Recordings of Regular Meetings of Thursday, October 15, 2009 and Tuesday, November 17, 2009: The Superintendent recommended approval to destroy the closed meeting audio recordings of the Regular Meetings of Thursday, October 15, 2009 and Tuesday, November 17, 2009.

Board Action: Mr. Ridgely made a motion to approve destruction of the closed meeting audio recordings of Thursday, October 15, 2009 and Tuesday, November 17, 2009 as recommended. Mr. Wilson seconded the motion and on a viva voce (by the voice) vote the Chair declared the motion carried.

#XV-B. Approve Opening of Closed Meeting Minutes: The Board of Education having conducted the semi-annual review of closed meeting minutes, the Superintendent

recommended approval to open to the public record, closed meeting minutes from November 16, 2010 through May 5, 2011.

Board Action: Mr. Wilson made a motion to open to the public record closed meeting minutes of the foregoing dates as recommended. Dr. Mastio seconded the motion and on a viva voce (by the voice) vote the Chair declared the motion carried.

AGENDA #XVI – “Adjournment” – Mr. Marrs made a motion to adjourn. Next regular meeting will be Thursday, July 21, 2011, at 7:30 p.m. in the Unit Administration Office Board Room. Mr. Wilson seconded the motion and on a viva voce (by the voice) vote the Chair declared the motion carried and the meeting adjourned at 9:50 p.m.

Approved: President: _____

Secretary: _____