

Minutes of a regular meeting of the Board of Education of East Richland Community Unit School District No. 1, Counties of Richland, Wayne and Jasper, in the State of Illinois, held in the Unit Administration Office Board Room, 1100 East Laurel Street, Olney, Illinois, Thursday, May 19, 2011.

AGENDA #I – “Call to Order & Pledge of Allegiance” – The meeting was called to order at the hour of 7:30 p.m. by Mr. Ben Anderson, President of the Board of Education, who chaired the meeting. The meeting opened with the Pledge of Allegiance led by JROTC students Lt. Col. Darcie Nettleton and Battalion CSM Jeffery Russell.

AGENDA #II – “Roll Call” – The Recording Secretary called the roll of those present and the following members answered to their names as called and were found to be present:

Mr. Ben Anderson, Mr. Steve Marrs, Dr. Gerald Mastio, Ms. Jervaise McDaniel, Mr. Leon Redman, Mr. Jan Ridgely, Mr. Jeff Wilson. Members absent at roll call: None. A quorum being present, the Chair declared the Board of Education to be in open, public session for the transaction of business.

Also present, in addition to Board Members: Ms. Marilyn J. Holt, Superintendent of Schools; Mr. Larry Bussard, Assistant Superintendent; Ms. Suzanne Hahn, ERES Principal; Ms. Cris Edwards, ERES Assistant Principal; Mr. Andy Thomann, ERMS Principal; Mr. Chris Simpson, ERHS Principal; Mr. Chad LeCrone, ERHS Assistant Principal/Athletic Director; Mr. Mick Whittler, Director of Special Education. Also present was Ms. Alda Ingram, Recording Secretary.

(Note: This meeting was held pursuant to previous Board of Education action and Notice given by Mr. Ben Anderson, President, in writing, to all members, and to news media having requested such notice. A copy of the Notice was also posted at the main office of this school district.)

AGENDA #III – “Approval of Minutes of Previous Meetings” – Minutes as prepared for the following meeting were presented for approval:

- A. Regular and Closed Minutes of Regular Board Meeting of Thursday, April 21, 2011.
- B. Regular and Closed Minutes of the Special Meeting of May 5, 2011

Board Action to Approve Minutes: Mr. Wilson made a motion to approve minutes of the foregoing meetings as prepared, but that closed meeting minutes of that date not be opened to public inspection at this time. Ms. McDaniel seconded the motion and on a viva voce (by the voice) vote the Chair declared the motion carried.

AGENDA #IV – “Financial Reports” – The following financial reports were presented:

#IV-A. Treasurer’s Report: The monthly Treasurer’s Report was presented.

#IV-B. Approval of Bills & Payroll: The listing of current bills, in the amount of \$235,539.99, to date of listing, and district payroll for the month of May 2011, were presented for payment. Payroll for personnel on regular employment status is the same as for the month of April 2011, with the following:

Additions: None.
Deletions: Anita Burrow, Bus Driver.
Changes: None.

#IV-C. All Other Financial Reports:

1. Comparison of Funds – April 2010 with April 2011.
2. Approval of Activity Funds.
3. Monthly Financial Report.

Board Action: Mr. Redman made a motion to approve the treasurer’s report, bills, payroll, and other financial reports as presented. Mr. Marrs seconded the motion and on a roll call vote the following members voted yea:

Mr. Anderson, Mr. Marrs, Dr. Mastio, Ms. McDaniel, Mr. Redman, Mr. Ridgely, Mr. Wilson. Members voting nay: None. Members absent: None. The motion having received 7 yea and 0 nay votes, the Chair declared the motion carried.

AGENDA #V – “Communications”– The following recent communications were presented.

- A. Thank You from Bernie Rusk and Family for a memorial for Mrs. Rusk
- B. Thank You from Thelma Muhs for the Service Awards Banquet
- C. Thank You from Mandy Redman for the Service Awards Banquet
- D. Thank You from Leslie Webster for accepting her request to retire in four years.

AGENDA #VI - Recognition and Comments from Employees and Public”

VI-A. ERES Students –The following four students from the East Richland Elementary School (The Fantastic Four) sang for board members: Haley Stone, Ron Green, Ashton Hernandez, and Dakota Tarpley-Rodgers. The students were accompanied by their teacher Tasha Thuftedal.

VI-B-JROTC Students – Two students from the JROTC Program gave a presentation of the Army JROTC Tiger Battalion Program and activities for the year. Battalion Commander: Lt. Col Darcie Nettleton and Battalion CSM: Jeffery Russell. The students were accompanied by their instructor Master Sergeant Michael Cavalier.

VI-C.-Construction Trades Students – Five students from the Construction Club gave a presentation of their trip to New Orleans to work with Habitat for Humanity: Mitchell Kocher, Mariah Glover, Deven Miller, Terry May and Jordan Bunting. The students made the trip during spring break. They were accompanied to the board meeting by two of their sponsors, Norman Henderson and Chelsea Kaericher.

AGENDA #VII – “Administrative Reports” –

#VII-A. Superintendent’s Report – Marilyn J. Holt: Ms. Holt presented the following informational reports.

1. ERES LEGO We Do Robots: Three students were selected to represent ERES at the State Capitol Building in Springfield on May 5, 2011 to demonstrate the LEGO We Do Robots Program. The second grade students selected to go were Logan McVicker, Evy Atkins and Jonah Donaldson.

2. Comparison of Projected Tax Rate and Actual Tax Rate for 2011: Superintendent Holt reported that the 2010-2011 Estimated Tax Rate was 4.18785 and the Actual 2010-2011 Rate was 4.17471 with Bonds.

3. Financial Update/Review: Ms. Holt reported that at this point the district is receiving dollars; however, the total due from the State at this time is \$1,157,607.75.

#VII-B. Assistant Superintendent’s Report – Larry Bussard: Mr. Bussard gave a brief review of the summer maintenance projects.

#X-C. Other Administrative Reports: Written reports were presented by other administrators.

AGENDA #VIII. – “Unfinished Business” – None.

AGENDA #IX – “New Business” –

(Note: Mr. Ridgely left the meeting at 8:10 p.m.)

#IX-A. Approve Student Insurance Package: Mr. Bussard reviewed the bids received for Student Insurance and recommended approval of Markel Insurance Company through Baughman Insurance Agency for the 2011-2012 school year. (**Documentary Registry No. 11-05-01**)

Board Action: Mr. Wilson made a motion to approve Markel Insurance Company through the Baughman Insurance Agency as the Student Insurance offered for the 2011-2012 school year as recommended. Dr. Mastio seconded the motion and on a roll call vote the following members voted yea:

Mr. Anderson, Mr. Marrs, Dr. Mastio, Ms. McDaniel, Mr. Redman, Mr. Wilson.
Members voting nay: None. Members absent: Mr. Ridgely. The motion having received 6 yea and 0 nay votes, the Chair declared the motion carried.

#IX-B. Approve CNA Agreement: The Superintendent recommended approval of the Certified Nurses Assistants Agreement with Richland Memorial Hospital. (**Documentary Registry No.11-05-02**)

Board Action: Mrs. McDaniel made a motion to approve the CNA Agreement with Richland Memorial Hospital as recommended. Mr. Redman seconded the motion and on a roll call vote the following members voted yea:

Mr. Anderson, Mr. Marrs, Dr. Mastio, Ms. McDaniel, Mr. Redman, Mr. Wilson.
Members voting nay: None. Members absent: Mr. Ridgely. The motion having received 6 yea and 0 nay votes, the Chair declared the motion carried.

#IX-C. Set Date for FY11 Budget Hearing: The Superintendent recommended that the Budget Hearing for the Final 2011 Budget be held during the Regular Meeting on June 16, 2011.

Board Action: Mr. Wilson made a motion to hold a public hearing on the Final 2011 Budget during the regular meeting on Thursday, June 16, 2011, as recommended. Ms. McDaniel seconded the motion and on a roll call vote the following members voted yea:

Mr. Anderson, Mr. Marrs, Dr. Mastio, Ms. McDaniel, Mr. Redman, Mr. Wilson.
Members voting nay: None. Members absent: Mr. Ridgely. The motion having received 6 yea and 0 nay votes, the Chair declared the motion carried.

#IX-D. Review and Approve Hazardous Conditions with Regard to Transportation: The Superintendent recommended approval of the Hazardous Conditions with Regard to Transportation, which is an annual item. (**Documentary Registry No.11-05-03**)

Board Action: Mr. Redman made a motion to approve the Hazardous Conditions with Regard to Transportation as recommended. Ms. Marrs seconded the motion and on a roll call vote the following members voted yea:

Mr. Anderson, Mr. Marrs, Dr. Mastio, Ms. McDaniel, Mr. Redman, Mr. Wilson.
Members voting nay: None. Members absent: Mr. Ridgely. The motion having received 6 yea and 0 nay votes, the Chair declared the motion carried.

#IX-E. Approve Changes in 2011-2012 Student Handbooks: The Superintendent recommended approval of the changes in the 2011-2012 Student Handbooks as presented by the building administrators. (**Documentary Registry No.11-05-04**)

Board Action: Ms. McDaniel made a motion to approve the changes in the 2011-2012 Student Handbooks as recommended. Ms. Wilson seconded the motion and on a roll call vote the following members voted yea:

Mr. Anderson, Mr. Marrs, Dr. Mastio, Ms. McDaniel, Mr. Redman, Mr. Wilson.
Members voting nay: None. Members absent: Mr. Ridgely. The motion having received 6 yea and 0 nay votes, the Chair declared the motion carried.

#IX-F. Approval of Student Fees for the 2011-2012 School Year: The Superintendent recommended approval of Student Fees for the 2011-2012 School Year as presented, which would raise the registration fee at ERHS to \$120.00, at ERMS to \$90.00 and at ERES to \$80.00 and would raise student breakfast at all centers to \$1.50 and student lunch at ERES to \$2.00. (*Documentary Registry No.11-05-05*)

Board Action: Mr. Wilson made a motion to approve the Student Fees for the 2011-2012 School Year as recommended. Ms. McDaniel seconded the motion and on a roll call vote the following members voted yea:

Mr. Anderson, Mr. Marrs, Dr. Mastio, Ms. McDaniel, Mr. Redman, Mr. Wilson.
Members voting nay: None. Members absent: Mr. Ridgely. The motion having received 6 yea and 0 nay votes, the Chair declared the motion carried.

#IX-G. Approval of Resolution for the Electronic Transfer of Funds: The Superintendent recommended approval of the electronic transfer of funds, which would provide for the electronic transfer of funds from the State of Illinois to be deposited directly into the account of East Richland Community Unit School District No. 1. (*Documentary Registry No.11-05-06*)

RESOLUTION

WHEREAS, Section 5/2-3.116 of the Illinois School Code (105 ILCS 5/2-3.116) provides for the electronic transfer of funds from the State of Illinois, and

WHEREAS, the Board of Education of East Richland Community Unit School District #1 (12-080-0010-26) adopted a Resolution on November 19, 2001 to have electronic transfers made to the Regional Office of Education of Clay, Crawford, Jasper, Lawrence, and Richland Counties on its behalf; and

WHEREAS, the Regional Office of Education of Clay, Crawford, Jasper, Lawrence and Richland Counties did accept such electronic transfers; and

WHEREAS, the technology and financial changes since 2001 have created opportunities for increased efficiency; and

WHEREAS, for the purposes of greater efficiency and in the interest of taxpayers and students, it is in the best interest of East Richland Community Unit #1 to rescind the prior resolution;

THEREFORE BE IT RESOLVED:

That the Board of Education rescinds the November 19, 2001, Resolution and does hereby direct the State Board of Education to make electronic deposits into the account of East Richland Community Unit School District No. 1

Adopted this 19th day of May, 2011.

Board Action: Mr. Wilson made a motion to approve the Resolution for the Electronic Transfer of Funds. Mr. Marrs seconded the motion and on a roll call vote the following members voted yea:

Mr. Anderson, Mr. Marrs, Dr. Mastio, Ms. McDaniel, Mr. Redman, Mr. Wilson.
Members voting nay: None. Members absent: Mr. Ridgely. The motion having received 6 yea and 0 nay votes, the Chair declared the motion carried.

AGENDA #X – “Policies for First Reading” – The Superintendent recommended that the following Board Policy be approved for first reading:

- A. Policy 7:120 – Pediculosis Control
(Documentary Registry No. 11-05-07)

Board Action: Mr. Redman made a motion to adopt the foregoing Board Policy as recommended. Ms. McDaniel seconded the motion and on a roll call vote the following members voted yea:

Mr. Anderson, Mr. Marrs, Dr. Mastio, Ms. McDaniel, Mr. Redman, Mr. Wilson.
Members voting nay: None. Members absent: Mr. Ridgely. The motion having received 6 yea and 0 nay votes, the Chair declared the motion carried.

AGENDA #XI – “Executive Session” – Mr. Wilson made a motion to hold a closed meeting, under Section 2(c)(1) of the Open Meetings Act to consider the appointment, employment, compensation, discipline, performance, or dismissal of individual employees of the district; and, under Section 2(c)(9) of the Open Meetings Act to consider student discipline; and under Section 2(c)(11) of the Open Meetings Act to consider pending litigation against, affecting or on behalf of the District or litigation which is probable or imminent; and, under 2(c) (21) to conduct a review of closed meeting audio recordings. Mr. Redman seconded the motion and on a roll call vote the following members voted yea:

Mr. Anderson, Mr. Marrs, Dr. Mastio, Ms. McDaniel, Mr. Redman, Mr. Wilson. Members voting nay: None. Members absent: Mr. Ridgely. The motion having received 6 yea and 0 nay votes, the Chair declared the motion carried. A closed meeting was held, beginning at 8:49 p.m.

Closed Meeting Ended: Ms. McDaniel made a motion to adjourn the closed meeting and reconvene in open session. Mr. Marrs seconded the motion and on a viva voce (by the voice) vote the Chair declared the motion carried. A quorum being present, the Board reconvened in open, public session for the transaction of business at 10:00 p.m.

AGENDA #XII – “Resignations for Retirement” – The Superintendent recommended acceptance of letters of resignation for the purpose of retirement from the following personnel.

A ERHS Nurse – Angela Davis. Letter of retirement effective at the end of the 2014-2015 school year. She is requesting that her accumulated sick leave be increased to a total of 360 days. As per the contract, she is also asking to be removed from the salary schedule for her final four years of employment to have her salary increased by 6% each of those last four years.

B. ERMS Teacher – Nancy Wallace. Letter of retirement effective at the end of the 2014-2015 school year. She is requesting that her accumulated sick leave be increased to a total of 360 days. As per the contract, she is also asking to be removed from the salary schedule for her final four years of employment to have her salary increased by 6% each of those last four years.

B. ERES Teacher – Marsha Grove. Letter of retirement effective at the end of the 2014-2015 school year. She is requesting that her accumulated sick leave be increased to a total of 360 days. As per the contract, she is also asking to be removed from the salary schedule for her final four years of employment to have her salary increased by 6% each of those last four years. Mrs. Grove also requested that the district pay a 2.2 upgrade on her behalf.

Board Action: Ms. McDaniel made a motion to accept letters of resignation for the purpose of retirement from Angela Davis, Nancy Wallace and Marsha Grove as presented. Mr. Marrs seconded the motion and on a roll call vote the following members voted yea:

Mr. Anderson, Mr. Marrs, Ms. McDaniel, Mr. Redman, Mr. Wilson. Members voting nay: None. Members Abstaining: Dr. Mastio. Members absent: Mr. Ridgely. The motion having received 5 yea and 0 nay votes, the Chair declared the motion carried.

AGENDA #XIII – “Other Resignations” – The Superintendent recommended acceptance of the following resignation.

A. ERES Teacher Sherri Baker has submitted her resignation, effective at the end of the 2010-2011 school year.

Board Action: Mr. Wilson made a motion to accept the resignation of Sherri Baker with regret. Mr. Redman seconded the motion and on a roll call vote the following members voted yea:

Mr. Anderson, Mr. Marrs, Dr. Mastio, Ms. McDaniel, Mr. Redman, Mr. Wilson. Members voting nay: None. Members absent: Mr. Ridgely. The motion having received 6 yea and 0 nay votes, the Chair declared the motion carried.

- B.** ERHS Yearbook Advisor Christina VanMatre has submitted her resignation as ERHS Yearbook Advisor, effective at the end of the 2010-2011 school year.

Board Action: Mr. Wilson made a motion to accept the resignation of Christina VanMatre as presented. Mr. Redman seconded the motion and on a roll call vote the following members voted yea:

Mr. Anderson, Mr. Marrs, Dr. Mastio, Ms. McDaniel, Mr. Redman, Mr. Wilson. Members voting nay: None. Members absent: Mr. Ridgely. The motion having received 6 yea and 0 nay votes, the Chair declared the motion carried.

AGENDA #XIV – “Employment” – The Superintendent presented the following employment recommendations for the 2011-2012 school year:

A. Call Back from RIF for the 2011-2012 School Year:

- 1. Non-Tenured Teachers:** The Superintendent recommended that recall letters be sent to the following non-tenured teachers: Ms. Kristina Gardner, Ms. Heather Kendall, Ms. Emily Blackford, Ms. Holly Blank, Ms. Lisa Pinkston, Ms. Megan Anselment.
- 2. ERHS English Teacher** – The Superintendent recommended that a recall letter be sent to Sheri Gray, pending certification.

Board Action: Mr. Marrs made a motion to send recall letters to the aforementioned non-tenured teachers as recommended. Mr. Wilson seconded the motion and on a roll call vote the following members voted yea:

Mr. Anderson, Mr. Marrs, Dr. Mastio, Ms. McDaniel, Mr. Redman, Mr. Wilson. Members voting nay: None. Members absent: Mr. Ridgely. The motion having received 6 yea and 0 nay votes, the Chair declared the motion carried.

B. Employment for 2011-2012 School Year

1. Custodian: the Superintendent recommended Daniel Geier be hired as a custodian for the district.

Board Action: Ms. McDaniel made a motion to hire Daniel Geier as a custodian as recommended. Mr. Redman seconded the motion and on a roll call vote the following members voted yea:

Mr. Anderson, Mr. Marrs, Dr. Mastio, Ms. McDaniel, Mr. Redman. Members voting nay: None. Member Abstaining: Mr. Wilson (related to Daniel Geier) Members absent: Mr. Ridgely. The motion having received 5 yea and 0 nay votes, the Chair declared the motion carried.

2. Custodian: Nathan Delks – The Superintendent recommended Nathan Delks be hired as a custodian for the district.

Board Action: Mr. Redman made a motion to hire Nathan Delks as a custodian as recommended. Mr. Marrs seconded the motion and on a roll call vote the following members voted yea:

Mr. Anderson, Mr. Marrs, Dr. Mastio, Ms. McDaniel, Mr. Redman, Mr. Wilson. Members voting nay: None. Members absent: Mr. Ridgely. The motion having received 6 yea and 0 nay votes, the Chair declared the motion carried.

3. ERHS Olean Yearbook Sponsor: Ben Atkins

4. ERHS Fall and Winter Coaches: Football Assistant Coaches: Matt Powell, Ryan Denton, Greg Zmudzinski, Jerod Kessler and Brad Ameter. Cross Country Head Coach: Louis Gassmann. Volleyball Head Coach: Amanda Redman, Assistant Coach: Jessica VanDyke. Boys Soccer Head Coach: Mike Groves, Assistant Coach: Jason Burckhartt. Girls Tennis Head Coach: Drew Muston. Golf Head Coach : Curt Nealis. Dance Team Coach: Tessa Dicks. Boys Basketball Head Coach: Rob Flanagan, Assistant Coach Curt Nealis. Girls Basketball Assistant Coach: Klay Wheeler. Girls Basketball Freshman Coach: Christina VanMatre. Wrestling head Coach: Tommy Leslie and Scholar Bowl Head Coach: Ben Atkins.

5. ERMS Extra Curricular: Athletic Director, 8th Grade Boys Basketball Coach, Cross Country Coach and Boys Track Coach: Rick Franklin. 7th Grade Boys Basketball Coach: Darrell Houchin. 8th Grade Girls Basketball Coach Norm Henderson, 7th Grade Girls Basketball Coach; Lyndsay Burris. 8th Grade Volleyball Coach: Leslie Shan. 7th Grade Volleyball Coach: Anita Seiler. Girls Track Coach: Ashley Beard. Assistant Track Coach: Darrell Houchin. Cheerleading Sponsor:

Donna Henby. Talent Show Sponsors: Kendra Page, Shelley Travis, Michelle Powell. School Play Sponsors: Rebecca Leslie and Mackenzie Denton. Yearbook Sponsor: Tommy Leslie. Student Leadership Sponsor: Rebecca Leslie.

- 6. Volunteer Band Sponsors:** Cliff Deimel, Shirley Hunt, Michelle May, Terry May and Dena McGriff.

Board Action: Mr. Wilson made a motion to hire and approve as volunteers the aforementioned personnel for the 2011-2012 school year as recommended. Mr. Marrs seconded the motion and on a roll call vote the following members voted yea:

Mr. Anderson, Mr. Marrs, Dr. Mastio, Ms. McDaniel, Mr. Redman, Mr. Wilson.
Members voting nay: None. Members absent: Mr. Ridgely. The motion having received 6 yea and 0 nay votes, the Chair declared the motion carried.

AGENDA #XV – “Re-Assignment and Additional Time” - The Superintendent recommended the approval of the following: Mary Ochs and Camelia Bettis as Head Cooks (stipend to be shared) at ERES. Mark Leist and Randy Reeves as Head Custodians (stipend to be shared) at ERES. Lee Anderson as Head Custodian at ERHS. Additional Time (220 days per year) for Special Education Secretary Shari deWeese, ERHS Secretary, Alisa Zwilling and ERES Secretary Angie Wisner.

Board Action: Ms. McDaniel made a motion to approve the aforementioned personnel for re-assignment or additional time as recommended. Mr. Redman seconded the motion and on a roll call vote the following members voted yea:

Mr. Anderson, Mr. Marrs, Dr. Mastio, Ms. McDaniel, Mr. Redman, Mr. Wilson.
Members voting nay: None. Members absent: Mr. Ridgely. The motion having received 6 yea and 0 nay votes, the Chair declared the motion carried.

AGENDA #XVI – “Leave of Absence – Rebecca Leslie” – The Superintendent recommended approval of a leave of absence from August 17 through September 23, 2011 for Rebecca Leslie.

Board Action: Mr. Wilson made a motion to approve Rebecca Leslie’s request for leave of absence as recommended. Ms. McDaniel seconded the motion and on a roll call vote the following members voted yea:

Mr. Anderson, Mr. Marrs, Dr. Mastio, Ms. McDaniel, Mr. Redman, Mr. Wilson.
Members voting nay: None. Members absent: Mr. Ridgely. The motion having received 6 yea and 0 nay votes, the Chair declared the motion carried.

AGENDA #XVII- “Closed Meeting Minutes” – The Superintendent presented the following for Board action relative to closed meeting minutes:

#XIX-A. Approve Destruction of Closed Meeting Audio Recording: The Superintendent recommended approval to destroy the closed meeting audio recording of the Regular Meeting of Thursday, October 15, 2009.

Board Action: Ms. McDaniel made a motion to approve destruction of the closed meeting audio recording of October 15, 2009, as recommended. Mr. Redman seconded the motion and on a viva voce (by the voice) vote the Chair declared the motion carried.

AGENDA #XX – “Adjournment” – Mr. Wilson made a motion to adjourn. Next regular meeting will be Thursday, June 16, 2011, at 7:30 p.m. in the Unit Administration Office Board Room. Mr. Redman seconded the motion and on a viva voce (by the voice) vote the Chair declared the motion carried and the meeting adjourned at 10:30 p.m.

Approved: President: _____

Secretary: _____